Performance and Finance Committee Work Programme 2026-2027

Item	Lead	Frequency	Financial Year Month(s)											
			April	May	June	July	August	September	October	November	December	January	February	March
PRELIMINARY MATTERS														
Minutes of the Previous Meeting	Director of Corporate Governance	Every Meeting												
Committee Log	Director of Corporate Governance	Every Meeting												
Committee Work-Programme	Director of Corporate Governance	Every Meeting												
ANNUAL PLAN AND INTERGRATED MEDIUM TERM PLAN														
Financial Plan	Director of Finance	Quarterly												
Update on Annual Plan	Director of Planning and Partnerships	Quarterly												
Accountability Letter	Director of Finance	Quarterly												
Integrated Performance Report including update on Annual Plan	Director of Planning and Partnerships	Every Meeting												
Emerging Model of Care / Transforming for the Future	Director of Planning and Partnerships													
Annual Plan 2027/28 – Draft Plan Scrutiny	Director of Planning and Partnerships / Director of Finance													
FINANCE AND RECOVERY AND SUSTAINABILITY														
Financial Position	Director of Finance	Every Meeting												
Recovery and Sustainability Update	Director of Finance	Every Meeting												
Capital Resource Plan In-Year Update	Director of Finance	Quarterly												
Capital Resource Plan Future Year	Director of Finance													
Long Term Agreements and Service Level Agreements	Director of Finance	Annualy												
Regional Integrated Funds Assurance Annual Report	Director of Planning and Partnerships	Annualy												
Enhanced Locum Management, Medical Staff Bank and Recruitment through Medacs – Delivery Update	Executive Director of Workforce & OD / Interim Executive Medical Director													
ESCALATION														
Escalation and Performance Report	Chief Operating Officer	Every Meeting												
Service Group Performance and Finance Issues Report	Director of Finance/Chief Operatin	Every Meeting												
Clinically Optimised Patients/Delayed Discharge	Chief Operating Officer	Quarterly												
Urgent and Emergency Care	Chief Operating Officer	Quarterly												
Cancer Care	Chief Operating Officer	Quarterly												
Planned Care	Chief Operating Officer	Quarterly												
Neurodevelopment Service	Chief Operating Officer	Quarterly												
Stroke	Chief Operating Officer	Quarterly												
Endoscopy	Chief Operating Officer	Quarterly												
Fractured Neck of Femur	Chief Operating Officer	Quarterly												
PERFORMANCE														
CHC Quarter (1/2/3/4) Performance Report and Transformation Programme Update	Executive Director of Planning and Partnerships	Quarterly								Q2			Q3	
Direct Payments Update (included within Quarterly Performance Report)	Executive Director of Planning and Partnerships	Bi-monthly												
Theatre Efficiency	Chief Operating Officer	Quarterly												
Medicines Management Performance	Executive Medical Director	Bi-annually												
Healthcare Associated Infections (HCAIs) - Quality and Financial Impact Update (PFC referral monitoring).	Executive Medical Director / Director of Nursing	Six monthly												
Area Planning Board Performance Report	Executive Director of Planning and Partnerships	Bi-annually												
Voluntary Sector Q2 Performance Report	Executive Director of Planning and Partnerships	Quarterly												
LTA Q2 Performance Report	Executive Director of Planning and Partnerships	Quarterly												
ESTATES														
Capital and Estate Strategy	Director of Finance	Bi-yearly												
Operational Estates Update	Director of Finance	Quarterly												
GOVERNANCE, RISK AND INTERNAL CONTROLS														
Committee Terms of Reference	Director of Corporate Governance	Annually												
Committee Effectiveness Self-Assessment	Director of Corporate Governance	Bi-yearly												
Referrals from Other Committees	Director of Corporate Governance	All regular meetings												
Internal Audit Reports relating to performance, efficiency and operational issues	Director of Corporate Governance/Area Lead	As required												
External Audit Reports relating to performance efficiency and operational issues	Director of Corporate Governance/Area Lead	As required												
Business Cases	Director of Planning and Partnerships	As required												
Risk Register	Director of Corporate Governance	Quarterly												
COMMITTEE SUB-GROUPS AND REPORTS FOR INFORMATION														
Capital, Land and Assets Sub-Committee Highlight Report	Director of Finance	Quarterly												
Recovery and Sustainability Board Highlight Report	Director of Finance	All regular meetings												
Financial Monitoring Returns	Director of Finance	All regular meetings												
IN-COMMITTEE BUSINESS														
Minutes of the previous In-Committee Meeting	Director of Corporate Governance	All regular meetings												
Escalation Process Paper	Director of Finance													
Long Term Agreement (LTA) Paper	Director of Finance													
Procurement / Commercial Pipeline Report	Procurement Services (NWSSP)	Six monthly												
Maternity and Neonatal Costings	Director of Corporate Governance	All regular meetings												

