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8th April 2025 @ 10:00 – 12:30pm via Microsoft Teams

	Topic	Attachment	Timings	Purpose: - Approve - Review - Receive - Discuss - Update - Noting	Lead
PART 1. PRELIMINARY MATTERS					
1.1	Apologies for absence and meeting tracker	 QSG Tracker 25.xlsx	10:00	Noting	Chair
1.2	Minutes of meeting March 2025	 Draft QSG Meeting Notes March 2025_Re	10:02	Approve	All
1.3	Note the action/escalation log	 QSG AE Log April 25.xlsx	10:05	Discuss/Update	Chair
1.4	Note the work programme/plan 2025 vs 16	 QP Meeting Workplan 2023-25_vs	10:10	Receive	All
PART 2A. QUALITY UPDATES					
2.1	Patient/Staff Story from Morryston Service Group	<i>Presentation</i>	10:10	Discuss	Suzanne Holloway <i>(Head of Quality and Safety, Morryston)</i>
2.2	Quality & Safety Systems Staff Reporting	 Appendix 1 - SBU-2425-21 Speakir  Appendix 2 - Original Action Plan Review.pc	10:25	Receive	Julie Lloyd <i>(Head of Culture, Organisational Development (OD) & Staff Experience)</i>

		 Appendix 3 - SBU Speaking Up Safely A  Appendix 5 - Risk Assessment Form - S  Final Report for Quality & Safety Grou			
2.3	Quality and Safety Dashboard Metrics	 Quality Safety Dashboard Report for	10:35	Receive	Emma Smith (<i>Quality Improvement lead</i>)/ Angharad Higgins (<i>Head of Quality and Safety</i>)
2.4	Welsh Language Services Update	 QSG 110 Ebr 2025.pdf	10:45	Receive	Jordan Morgan-Hughes (<i>Welsh Language Officer</i>)
2.5	Medicines Management Quarterly Report	 Appendix 1 - SBUHB RPS QI Review Report  Appendix 2 - Medication Incidents  QSG PMM Progress Update Apr 25.pdf	10:55	Receive	Stuart Wyn Evans (<i>Head of Medicines Governance and Optimising Medicines Value</i>)
	Lymphodeama Update Report – Deferred until June				
	Spinal Network Quarterly Report	<i>Deferred till May</i>			
2.6	Maternity & Neonatal Quality Statement and Perinatal	 PEF and QS powerpoint.pptx	11:05	Receive	Sharron Price , (<i>Group Nurse Director, Neath Port Talbot and Singleton</i>) & Kathryn

	Engagement Framework				Greaves, (Clinical Director of Midwifery)
2.7	Dashboard Update Report	 Q&S Dashboard Update - QSG 08-04-	11:15	Receive	Dai Williams, (Business Intelligence Partner)
	Service Group (SG) Structures Governance Paper	<i>Deferred till May</i>			
Part 2B. High Risk Reporting					
2.8	Never Events	 Never Event Paper April 2025.pdf	11:25	Assurance	Nicola Anthony (Assistant Head of Concerns Management, Patient Feedback Team)
2.9	Review of Self-harm/Suicide in inpatient environments	 Appendix 1.pdf  Thematic Review of Suicide and Self Harm	11:30	Receive	Angharad Higgins (Head of Quality and Safety)
2.10	Ligature Risk Assessment Deep Dive Report	 QSG Report Ligature Compliance 8 Apr 202	11:40	Receive	Mark Parsons (Assistant Director of Capital Planning)
2.11	Low Voltage Policy	 LV Policy v2 - Nov 2024.pdf	11:50	Review	Mark Parsons (Assistant Director of Capital Planning)
2.12	Absconding Mental Health & Learning Disability Patients	 Review of Missing Patient Incidents Marc	11:55	Receive	Marie Williams (Head of Nursing Quality Governance and Improvement MHLD)
PART 3. SUB-GROUP REPORTS					
3.1	Safeguarding Report	 SBAR Safeguarding April FINAL.pdf	12:05	Receive	Katharine Thomas (Deputy Head of Safeguarding)




3.2	Patient Safety & Compliance Sub-Group Update	 PSCG Four A Report for Q&SG March 2021	12:10	Receive	Paul Stuart-Davies (Acting Deputy Executive Director of Nursing and Patient Experience) & Heidi Maggs (Lead Service Manager, Laboratory Medicine)
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PART 4. Service Group Exception Reporting, for issues not reported through PSEG, PSC & COEG

Feedback Service Group Leads

4.1	Primary Community & Therapies (5min)	<i>Exceptions not previously escalated only</i>	12:20	Escalation	Sian Passey
4.2	Neath Port Talbot Singleton (5min)				Sharron Price
4.3	Morrison (5min)				Ceri Matthews
4.4	Mental Health & Learning Disabilities (5min)				Michelle Forkings/Marie Williams

PART 5. ITEMS FOR NOTING

5.1	Electronic Audit Management Systems for External Inspections – AMaT Inspections Module V0.3	 DRAFT 2025_03_13 AMaT Inspections.pdf
5.2	Deprivation of Liberty Safeguards – Annual Report 2023/24	 250214-dols-en.pdf
5.3	Beacon Dashboard	 Beacon Dashboard - NHS Executive April 2

PART 6. CLOSING MATTERS

6.1		
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PART 7. GROUP REFLECTION

7.1	Date of next meeting 13/05/2025 Meeting Chair – Dr Anjula Mehta	Papers and reports due for 05/05/25 <ul style="list-style-type: none"> • Patient/Staff Story - Corporate • Developing QI Capabilities (Emma S/Victoria P) • COEG -Bi-monthly report, presented by Helen Dean, supported by Liz Wonnacott
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		<ul style="list-style-type: none"> • Never Events - Nicola Anthony • WNCR/HEPMA Reporting - Cath Morgan-Edwards • AMaT Update - Fran Holt • JCC Quarterly Report - Adele Roberts • Major Trauma Network - Andrea Bradley • IPC Report - Delyth Davies • Dashboard Update Report - Dai Williams • Controlled Drugs Bi-annual report - Judith Vincent/Rhys Howell • Neil Thomas Risk or External Inspections • Reg 28 paper - Hannah Evans
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