

Quality & Safety Group (QSG)
9th September 2025 @ 10:00 – 12:30pm via Microsoft Teams

	Topic	Attachment	Timings	Purpose: - Approve - Review - Receive - Discuss - Update - Noting	Lead
PART 1. PRELIMINARY MATTERS					
1.1	Apologies for absence and meeting tracker		10:00	Noting	Chair
1.2	Minutes of meeting August 2025		10:02	Approve	All
1.3	Note the action/escalation log		10:05	Discuss/Update	Chair
1.4	Note the work programme/plan 2025 vs		10:15	Receive	All
PART 2A. QUALITY UPDATES					
2.1	Patient/Staff Story (Morrison) <i>'Improving pathways for patients presenting with Deliberate Self Harm in the Welsh Centre for Burns and Plastic Surgery'</i>		10:15	Discuss	Louise Limbert, (Matron) & Kerri Kelleher, (Practice Development Nurse, Burns & Plastics)
2.2	Burns Network update – Review of visit to Swansea Adult Burns Unit		10:23	Receive	Jeremy Yarrow (Director of the Burns Service, Consultant Burns Surgery) & Louise Scannell (Paediatric Nurse Specialist, Burns and Plastics Surgery)

2.3	Morrison Quarterly Service Group Report (Previously reported to QSC)		10:30	Assurance	Suzanne Holloway (Head of Quality and Safety, Morrison)
2.4	ED Deaths Review		10:45	Receive	Sue Morgan (Consultant Specialist Palliative Care)/ Hannah Robinson (Consultant Palliative Medicine)
2.5	More than just words annual report		10:50	Receive	Jordan Morgan Hughes (Welsh Language lead)
2.6	Co-occurring mental illnesses		10:55	Receive	Michelle Forkings (Group Nurse Director, MHLDD)
2.7	Organisational Response to Suicide and Self-harm		11:00	Assurance	Jayne Whitney (Quality Improvement – Suicide Prevention lead)
2.8	Developing QI Capabilities		11:05	Receive	Emma Smith (Quality Improvement Information Manager)/ Anna Bevan (Quality Improvement Clinical Educator)
2.9	National Quality Outcomes Framework		11:10	Receive	Angharad Higgins (Head

					<i>of Quality and Safety)</i>
Part 2B. High Risk Reporting					
2.10	Never Events		11:15	Assurance	Susan Ford <i>(Patient Feedback Manager)</i>
2.11	Risk Report		11:20	Assurance	Neil Thomas, <i>(Assistant Head of Risk & Assurance)</i>
2.12	LocSSIPs Update		11:25	Assurance	SG Leads
Part 2C. Hosted Service(s) Reports					
2.13	Lymphoedema Network (Deferred from August)		11:35	Receive	Melanie Thomas <i>(Clinical Director Lymphoedema Network)</i>
2.14	Major Spinal Network Report		11:40	Receive	Andrea Bradley <i>on behalf of Scott Hurford</i> <i>(South Wales Spinal Network Operational Delivery Manager)</i>
2.15	Major Trauma Network Report		11:45	Receive	Andrea Bradley <i>(South Wales Trauma Network Manager)</i>
PART 3. SUB-GROUP REPORTS					
3.1	Patient and Stakeholder Experience Group		11:50	Receive	Jayne Whitney <i>(Quality Improvement – Suicide Prevention lead)</i>
3.2	Patient Safety and Compliance Group		11:55	Receive	Paul Stuart Davies



					<i>(Acting Deputy Director of Nursing)</i>
3.3	COEG Bimonthly Report		12:00	Receive	Helen Dean <i>(Associate Medical Director for Professional Concerns and Quality and Safety)</i>
3.4	Safeguarding Report		12:05	Receive	Katharine Thomas <i>(Deputy Head of Safeguarding)</i>

PART 4. IMMEDIATE ISSUES FOR ESCALATION NOT DISCUSSED PREVIOUSLY

Feedback Service Group Leads

4.1	Primary Community & Therapies (5min)		12:10		Sian Passey <i>(PCTSG Nurse Director)</i>
4.2	Neath Port Talbot Singleton (5min)				Sharron Price <i>(Group Nurse Director, Neath Port Talbot and Singleton Service Group)</i>
4.3	Morrison Service Group				Ceri Matthews <i>(Group Nurse Director, Morrison Service Group)</i>
4.4	Mental Health & Learning Disabilities (5min)				Michelle Forkings <i>(Nurse Director of Mental Health and Learning Disabilities)</i>

PART 5. ITEMS FOR NOTING

5.1	Beacon dashboard	
5.2	Quality Safety Metrics	
5.3	Patient Safety Congress (Inspired by you)	

PART 6. CLOSING MATTERS

6.1		
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PART 7. DETAILS OF NEXT MEETING



<p>7.1</p>	<p>Date of next meeting 07/10/25 Meeting Chair – Liz Rix</p>	<p>Papers and reports due for 29/09/25</p> <ul style="list-style-type: none"> • Medicines management quarterly report - Judith Vincent • Service Group Controlled drugs assurance - quarterly report • Controlled Drugs Bi-annual report - Judith Vincent/Rhys Howell • Never Events - Nicola Anthony • Dashboard Update Report - Dai Williams • External Inspections - Neil Thomas • Theatres Improvement Report - Sharron Price • LOCSSiPS Update - SG Leads • AMaT Update - Fran Holt • Maternity & Neo Natal QS & Perinatal engagement Framework - Quarterly Updates - Sharron Price • Clinical Ethics Group Quarterly report - Liz Wonnacott
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