

Quality and Safety Committee Log 2026-27

| Meeting Date | Type of Meeting | Minute Ref | Agenda Item (Number) | Raised by | Narrative | Type of Action | Action Taken | Assigned to (Individual) | Supporting | Due by | Update | Status | Outcome of Referral | Referral detail |
|--------------|------------------|------------|--|--------------------------|--|----------------|------------------|---|--|--------|---|------------------------|---------------------|-----------------|
| 06.11.2025 | Public Committee | 102/25 | Audit Committee to Quality and Safety: Strategic Equality Plan Limited Assurance | General IM (Jean Church) | RT would provide further updates to the committee following the November meeting and ensure that the Board is informed of progress and ongoing risks at the January development session. | Action | Logged Action | Director of Insight, Communications and Engagement (RT) | | Jun-26 | Aiming to hold a board session in June/July 2026. | Underway (with update) | | |
| 08.01.2026 | Public Committee | 06/26 | Quality and Safety Group report | General IM (Jean Church) | Nicola Matthews suggested that, given the number of new members on the committee, it would be beneficial to arrange a visit to the IPC review panel. The purpose of the visit would be to allow members to observe the panel's processes firsthand, gain insight into infection control practices, and strengthen understanding of how these reviews feed into governance and assurance. | Action | Logged Action | General IM (Jean Church) | Corporate Governance Officer (Amelia Cole) | May-26 | IMs attended a meeting on the 12th May 2026. | Closed | | |
| 06.11.2025 | Public Committee | 122/25 | Infection Prevention Control | General IM (Jean Church) | Quality and Safety referred the Infection Prevention and Control issues to both Workforce and OD and the Digital Data Research and Innovation Committee. The referral to WOD relates to aligning mandatory clinical training, such as aseptic non-touch technique, with job roles to ensure accurate compliance reporting and improve linkage at recruitment and induction. | Referral | Referred to WOD | General IM (Jean Church) | Corporate Governance Officer (AC) | Jun-26 | The referral has been added to the draft June 2026 WODC agenda. | Underway (with update) | | |
| 06.11.2025 | Public Committee | 122/25 | Infection Prevention Control | General IM (Jean Church) | Quality and Safety Committee referred the Infection Prevention and Control (IPC) issues to both Workforce and Organisational Development (WOD) and the Digital team. The referral to Digital concerns the limitations of the current ESR system in reporting compliance for clinical mandatory training and the need to address these issues within the forthcoming national ESR system upgrade. | Referral | Referred to DDRI | General IM (Jean Church) | | Nov-25 | The referral is due to a reach IPC Gold Command meeting for discussion in the first instance; DATE TBC. | Transferred | | |
| 29.01.2026 | Public Committee | 012/26 | Finance Report | Chair (Jan Williams) | Scrutiny and oversight of all the actions agreed to reduce the bed stock in Morriston, including risk assessment and mitigation to ensure delivery: surge beds in OPAU immediately; surge beds in AMU, w/b 13/2: closure of Ward E, first month in 2026/27; closure of second ward later in 2026/27. | Action | Logged Action | Chief Operating Officer (DL) | | Aug-26 | To be included in the August 2026 report to the Committee. | Underway (with update) | | |
| 29.01.2026 | Public Committee | 012/26 | Finance Report | Chair (Jan Williams) | Scrutiny and oversight of of the surge bed reduction plan for COP patients to 100 at the end of March 2026. There are risks/ actions that have to be taken here , around engagement with partners and families; there are also 30 patients whose delays are due solely to actions that we need to take. Could QSC scrutinise the plans to take these delays out of the system please, and the actions to obviate a subsequent backlog. | Action | Logged Action | Chief Operating Officer (DL) | | Aug-26 | To be included in the August 2026 report to the Committee. | Underway (with update) | | |
| 05.02.2026 | Public Committee | 30/26 | Health Board Risk Register | | HL to review how the Risk Register is used to generate future Quality & Safety Committee agenda items and ensure that risks requiring deeper scrutiny are scheduled as deep-dive reports at forthcoming meetings. | Action | Logged Action | Director of Corporate Governance (HL) | Head of Risk (NT) | Jun-26 | Work programme reviews against the CRR and SRR and recommendation made to the Q&SC in the risk report. | Closed | | |

