

| Workforce and OD Committee Log 2026-27 |                  |            |                                                            |                                                  |                                                                                                                                                                                                                         |                |                   |                                             |                                                              |        |                                                                                                                                                                          |                        |
|----------------------------------------|------------------|------------|------------------------------------------------------------|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------|---------------------------------------------|--------------------------------------------------------------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| Meeting Date                           | Type of Meeting  | Minute Ref | Agenda Item (Number & Title)                               | Raised by                                        | Reporting                                                                                                                                                                                                               | Type of Action | Action Taken      | Assigned to (individual)                    | Supporting (additional staff members)                        | Due by | Update                                                                                                                                                                   | Status                 |
| 21.04.2026                             | Public Committee | 35/26      | Variable, pay plan overview and progress update.           | Community IM (Reena Owen)                        | Workforce & OD Committee members to attend a session below Workforce Panel level to observe the scrutiny applied to post reviews in practice and gain assurance on how decisions are made.                              | Action         | Logged Action     |                                             | Corporate Governance Officer (Amelia Cole)                   | Aug-26 | Reena unable to attend on dates offered and suggested the new Chair may want to attend in the future.                                                                    | Underway (with update) |
| 16.06.2026                             | Public Committee | 60/26      | Director of Workforce and OD Report                        | Community IM (Reena Owen)                        | Paul Dunning will circulate future Healthy People Forum dates to Committee members to facilitate arrangements for a future Committee visit to the Forum.                                                                | Action         | Logged Action     | Executive Director of Workforce and OD (TR) | Paul Dunning (Professional Head of Staff Health & Wellbeing) | Jun-26 | Amelia Cole Emailed the WOD IMs and Members on 8 July with the dates until December 2026. Members were instructed to contact Paul Dunning with a date they could attend. | Underway (with update) |
| 16.06.2026                             | Public Committee | 56/26      | Staff Retention report                                     | Third Sector IM (Nuria Zolle)                    | The Internal Audit report has been referred to the Workforce and OD Committee for consideration, and to seek further executive assurance—particularly in relation to the action concerning learning from staff leaving. | Referral       | Incoming Referral | Digital IM (Andrew Griffiths)               | Corporate Governance Officer (Amelia Cole)                   | Aug-26 | Added to August Agenda                                                                                                                                                   | Underway (with update) |
| 13.08.2026                             | Public Committee | Via Email  | Update on budget accountability and management performance | Exec Lead WOD: Director of Workforce and OD (TR) | avoid duplication in reporting.                                                                                                                                                                                         | Referral       | Referred to PFC   | Finance IM (Pat Price)                      |                                                              | Aug-26 | Referred to the P&F Committee via email to Patricia Price on 13.08.2026 where it was agreed that the referral was appropriate.                                           | Underway (with update) |