

Workforce and OD Committee Log 2026-27

Meeting Date	Type of Meeting	Minute Ref	Agenda Item (Number & Title)	Raised by	Narrative	Type of Action	Action Taken	Assigned to (Individual)	Supporting (additional staff members)	Due by	Update	Status
11.12.25	Public Committee	103/25	WORKFORCE PLAN INCLUDING UPDATES ON SECURITY AND NON-CLINICAL TIME	Legal IM (Anne-Louise Ferguson)	ALF, via RO, asked about sickness levels, and KR reported only short-term absences due to seasonal illness. It was agreed that the workforce plan, including updates on security and non-clinical time, would return to the Committee in February 2026.	Action	Logged Action	Chief Operating Officer (DL)	Neil Cooper; Interim Service Group Director - Morriston Hospital.	Apr-26	Update to be provided to April 2026 WOD Committee	Underway (with update)
11.12.25	Public Committee	103/25	STAFF STORY: MIU	General IM (Jean Church)	Concerns were raised by TR and JC regarding incidents of violence, aggression, and inadequate security. They requested confirmation that these risks were included on the risk register and asked for escalation to the Management Board. KR confirmed that both the risks and the absence of security measures were noted.	Action	Logged Action	Executive Director of Workforce and OD (TR)	Neil Cooper; Interim Service Group Director - Morriston Hospital.	Apr-26	Update to be provided to April 2026 WOD Committee	Underway (with update)
24.02.26	Public Committee	005/26	OVERVIEW REPORT OF WORKFORCE RISKS AND ISSUES / Develop standardised reporting template for Committee papers	Exec Lead WOD: Director of Workforce and OD (TR)	To develop a standardised reporting template for future Committee papers to support greater consistency, clarity, and assurance in the presentation of metrics and supporting information.	Action	Logged Action	Executive Director of Workforce and OD (TR)		Apr-26	On the April 2026 Agenda	Underway (with update)
24.02.26	Public Committee	14/26	CORPORATE WORKFORCE AND OD RISK REGISTER/ Develop supporting narrative for Corporate Workforce and OD risk templates	Exec Lead WOD: Director of Workforce and OD (TR)	To refine and finalise the supporting narrative for the Corporate Workforce and OD risk templates.	Action	Logged Action	Executive Director of Workforce and OD (TR)	Neil Thomas; Assistant Head of Risk and Assurance	Jun-26	On the June 2026 Agenda	Underway (with update)