

The board meets in public bi-monthly and the following table sets out the business for 2017/18.

AGENDA ITEM/ ISSUE	LEAD	OFFICER	25 May 2017	31 May 2017	27 July 2017 (AGM)	27 July 2017	28 Sept 2017	30 Nov 2017	25 Jan 2018	29 Mar 2018
<b>PRELIMINARY MATTERS</b>										
Patient Story	CD	AHop	✓			✓	✓	✓	✓	✓
Apologies	PW	AD	✓	✓	✓	✓	✓	✓	✓	✓
Declaration of Interests	PW	AD	✓	✓	✓	✓	✓	✓	✓	✓
Minutes from previous meeting	PW	AD	✓			✓	✓	✓	✓	✓
Matters Arising and Action Log	PW	AD	✓			✓	✓	✓	✓	✓
Report of the Chairman & Chief Executive	PW	AD/AH	✓			✓	✓	✓	✓	✓
<b>PERFORMANCE ISSUES</b>										
Health Board Performance Report	DG	Exec Team	✓			✓	✓	✓	✓	✓
IMTP/One-Year Plan Updates	DG	SHG	✓					✓	✓	✓
Financial Position	SL LH	LH LH	✓			✓	✓	✓	✓	✓
Annual Accounts (including Audit Committee annual report)	KJ	LH		✓						

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Accountability Report (including head of internal audit opinion)	<b>PW</b>	<b>PW</b>		✓						
Nurse Staffing Levels/ Nurse Staffing Act	<b>CD</b>	<b>AHop</b>								✓
CAMHS Performance Against Delivery	<b>JAD</b>	<b>SHG</b>								✓
<b>STRATEGIC ISSUES/FOR DECISION</b>										
Emergency Planning (inc. Annual Report)	<b>JAD</b>	<b>SHG</b>								✓
Older Person's Commissioner Update Older Person's Charter – for approval	<b>CM</b>	<b>CM</b>	✓					✓	✓	
Annual Research and Development Annual Report	<b>HL</b>	<b>HL</b>					✓			
Organ Donation Report	<b>HL</b>	<b>HL</b>					✓			
Seasonal Plan	<b>RF</b>	<b>RF</b>						✓		
Update on Partnerships (including regional partnership boards and Western Bay)	<b>SHG</b>	<b>SHG</b>					✓			✓
Budget for 2018/19 and Financial Allocations	<b>LH</b>	<b>LH</b>							✓	✓
<b>GOVERNANCE ISSUES</b>										
Key Issues from Board Committees/Advisory Forums	<b>PW</b>	<b>Chairs</b>	✓			✓	✓	✓	✓	✓
Corporate Risk Register	<b>CD</b>	<b>AHop</b>					✓			✓

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Affixing of the Common Seal	PW	PW	✓			✓	✓	✓	✓	✓
Ratify Chairman's Action	PW	AD	✓			✓	✓	✓	✓	✓
Welsh Health Circulars	PW	PW	✓			✓	✓	✓	✓	✓
Board Annual Work Plan	PW	PW	✓		✓	✓	✓	✓	✓	✓
Wales Audit Office Structured Assessment/Annual report	PW	PW								✓
111 Update	DE	AH						✓		
Voluntary Sector Funding	JAD	SHG							✓	
Welsh Language Services	PW	PW								✓
Health Board Annual Report	PW	PW			✓					
Annual Quality Statement	AHop/ /HL	AHop/ HL			✓					
Primary Care Annual Report	SH	SH					✓			
Carers Annual Report	SHG	SHG					✓			
SIRO Annual Report	HL	HL						✓		
Director of Public Health Annual Report	SH	SH					✓			
Annual Educational Report	HL	HL								✓

Joint Committees Update Report (to include) <ul style="list-style-type: none"> <li>• EAPW</li> <li>• NWSSP</li> <li>• WHSPW</li> </ul>	<b>PW</b>	<b>PW</b>	✓			✓	✓	✓	✓	✓
Charitable Funds Accounts for Approval	<b>LH</b>	<b>LH</b>						✓		

Initials

- AD – Andrew Davies
- AH – Alex Howells
- AHOP – Angela Hopkins
- CD – Cathy Dowling
- DE – Dorothy Edwards
- HL – Hamish Laing
- LH – Lynne Hamilton
- SH – Sandra Husbands
- PW – Pam Wenger
- SHG – Siân Harrop-Griffiths
- CM – Christine Morrell
- JAD – Joanne Abbott-Davies
- SL – Samantha Lewis
- KJ – Karen Jones
- DG – Darren Griffiths

