

<b>SUMMARY REPORT</b>		ABM University Health Board			
<b>Health Board</b>		<b>Date of Meeting: 30<sup>th</sup> March 2017</b> <b>Agenda item: 2 (v)</b>			
<b>Subject</b>	<b>Western Bay Population Assessment</b>				
<b>Prepared by</b>	<b>Joanne Abbott-Davies, Asst Director of Strategy &amp; Partnerships</b>				
<b>Approved/ Presented by</b>	<b>Siân Harrop-Griffiths, Director of Strategy</b>				
<b>Purpose</b>					
This report updates the Health Board on the preparation of the Western Bay Population Assessment in line with the Social Services and Wellbeing (Wales) Act 2014.		<b>Decision</b>			
		<b>Approval</b>	X		
		<b>Information</b>			
		<b>Other</b>			
<b>Corporate Objectives</b>					
<b>Excellent Population Health</b>	<b>Excellent Population Outcomes</b>	<b>Sustainable &amp; Accessible Service</b>	<b>Strong Partnerships</b>	<b>Excellent People</b>	<b>Effective Governance</b>
X	X	X	X		X
<b>Executive Summary</b>					
<p>The Social Services and Wellbeing (Wales) Act 2014 requires that local authorities and local health boards must jointly carry out an exercise known as a Population Assessment. The purpose of the Population Assessment is to create an evidence base that will support the delivery of the statutory functions on both organisations and also inform planning and operational decisions.</p> <p>There is detailed statutory guidance which governs how population assessments should be developed and the minimum content that each should contain. The Assessment must be published in the form of a regional report but within the report the situation for each local area must be set out. The first Assessment must be completed, approved and published by 31<sup>st</sup> March 2017.</p> <p>The report for the Western Bay area consists of three layers of detail:</p> <ul style="list-style-type: none"> <li>• A suite of web-pages designed to provide a high level summary of care and support needs, services and key issues for the Western Bay area;</li> <li>• A suite of downloadable documents ('chapters') which provides a more detailed description of arrangements;</li> <li>• A suite of technical reports which contain the evidence and analysis that the two other products are based upon.</li> </ul> <p>The Population Assessment will be used to develop a Plan by the Regional Partnership Board for developing services across the Western Bay Region.</p>					

<b>Key Recommendations</b>
<ol style="list-style-type: none"><li>1. To <b>APPROVE</b> the Western Bay Population Assessment.</li><li>2. To <b>AGREE</b> that the Health Board should publish a link to the Population Assessment on the organisation's website.</li><li>3. To <b>NOTE</b> that the City and County of Swansea will submit the Population Assessment to Welsh Ministers on behalf of the three local authorities and the health board in the Western Bay region by 31<sup>st</sup> March 2017.</li></ol>

## 1. PURPOSE

This report updates the Health Board on the preparation of the Western Bay Population Assessment in line with the Social Services and Wellbeing (Wales) Act 2014.

## 2. BACKGROUND

Section 14 of the Social Service and Wellbeing (Wales) Act 2014 requires that local authorities and Local Health Boards must jointly carry out an assessment of the needs for care and support, and the support needs of carers in the relevant Local Authorities' area.

The fundamental principles of the SSWB Act are to promote:

- **Voice and control** – putting the individual and their needs, at the centre of their care, and giving them a voice in, and control over, reaching the outcomes that help them achieve well-being;
- **Prevention and early intervention** – increasing preventative services within the community to minimise the escalation of critical need;
- **Well-being** – supporting people to achieve their own well-being and measuring the success of care and support;
- **Co-production** – encouraging individuals to become more involved in the design and delivery of services.

This assessment must also identify:

- a) the extent to which those needs are not being met
- b) the range and level of services required to meet those needs
- c) the range and level of services required to deliver the preventative services required in section 15 of the Act; and
- d) how these services will be delivered through the medium of Welsh

## 3. PURPOSE OF THE POPULATION ASSESSMENT

The purpose of the population assessment is to ensure that Local Authorities and Local Health Boards jointly produce a clear and specific evidence base in relation to care and support needs and carers' needs to underpin the delivery of their statutory functions and inform planning and operational decisions. This will ensure services are planned and developed in an efficient and effective way by public sector partners to promote the well-being of people with care and support needs.

The population assessment will drive change, including by enabling both local authorities and Local Health Boards to focus on preventative approaches to care and support needs. It will provide the information required to support resource and budgetary decisions; ensuring services and outcomes are targeted, sustainable, effective and efficient. It will underpin the integration of services and particularly support the duties set out in Part 9 of the Act.

## 4. LINKS TO OTHER STRATEGIC PLANNING ARRANGEMENTS

The Population Assessment must be taken into account by Public Services Boards when preparing the Wellbeing Assessments required by the Wellbeing of Future Generations (Wales) Act 2015.

The Population Assessment must inform and be informed by the Integrated Medium Term Financial Plans prepared by Health Boards as well as linking to other relevant key plans, such as housing and homelessness plans.

## 5. APPROVAL AND PUBLICATION REQUIREMENTS

A single regional report must be prepared for the Western Bay area and that report must be approved by the ABMU Health Board and the full Council meetings of each of the constituent Local Authorities. Upon completion, assessment reports must be published on the websites of all Local Authorities and Local Health Boards involved in their production. A copy of the population assessment report must also be sent to Welsh Ministers at the time of publication. This function can be delegated to the lead co-ordinating body, who in this case is the City & County of Swansea.

The population assessment report should be drafted using accessible language so that it can be considered by members of the public. It is important the assessment report explains clearly how the local authorities and the Local Health Board have arrived at their decision in relation to the needs identified and the level of services required to meet those needs. The report must be published by 31<sup>st</sup> March 2017.

## **6. OVERVIEW OF ARRANGEMENTS ESTABLISHED TO PREPARE THE POPULATION ASSESSMENT**

A steering group, chaired by the Director of Public Health of ABMU Health Board, was established to prepare the Population Assessment with members drawn from the three Local Authorities, the Health Board, Public Health Wales and the Councils for Voluntary Services.

There are three layers of data/information to the assessment:

- a) A detailed, technical level of data in the form of topic papers;
- b) Summaries of the topic papers available in downloadable format;
- c) A suite of web pages drawing out the headlines of the assessment.

In line with the statutory guidance produced by Welsh Government, each level of data has been structured in accordance with core themes:

- Learning disabilities/Autism
- Mental health
- Health/ Physical disability
- Sensory impairment
- Carers
- Violence against women, domestic abuse and sexual violence
- Secure Estate
- Older people
- Children and Young People
- Safeguarding

Additionally, there is an introductory section explaining the purpose of the Population Assessment and its limitations, together with resource sections which provide high level context for the delivery of health and social care, making reference particularly to financial and workforce arrangements.

To support the production of the Population Assessment an engagement subgroup and an editorial subgroup have been working on these aspects of the report, with Health Board representation from the Assistant Director of Strategy and Partnerships.

## **7. DEVELOPING THE TOPIC PAPERS (“TECHNICAL REPORTS”)**

A Data Sub-Group developed the technical level of detail for the assessment in the form of topic papers. Data collection was structured to provide consistency across the core themes. Topic papers were developed for each local authority area and drew on a range of published statistical data as well as qualitative and quantitative data held by partner organisations.

At the conclusion of the data collection phase, 10 individual topic papers had been produced. It is not intended that these are “published” but they can be made available on demand as technical reports. Final formatting of the topic papers is currently taking place.

## **8. INCORPORATING THE VOICE OF SERVICE USERS AND CARERS & WIDER STAKEHOLDERS**

The statutory guidance emphasises the importance of ensuring citizens and wider stakeholders can contribute to the development of the Population Assessment.

An Engagement Sub-Group was formed to explore how this requirement could be accommodated within the timescale of the project. It was identified that work was being undertaken in parallel by the three Public Services Boards across the Western Bay region to engage with a wide range of stakeholders to explore their perceptions of wellbeing, as part of the requirements for the Wellbeing of Future Generations (Wales) Act 2015. Arrangements were made to incorporate questions relating to the wellbeing of people who need care and support and their carers in that exercise. Additionally, the research contract – that was awarded to Miller Research Ltd., following a competitive bidding exercise – provided for all secondary research available across the Western Bay area which contained information about the wellbeing of people with care and support needs and carers to be analysed.

The research report prepared by Miller Research Ltd. summarises the findings of both the primary research conducted by the company and the secondary research evidence made available by the partners who have participated in this exercise.

The Western Bay Regional Citizen’s Panel has received updates about the Population Assessment, as it has been developed and the final report will be shared with the Regional Citizen’s Panel as the principal engagement mechanism for receiving feedback on the report and its findings. The Health Board’s Stakeholder Reference Group (SRG) has also been part of the engagement exercise. Any feedback from the Regional Citizen’s Panel and the SRG will be collated and worked into future iterations of the Population Assessment and will inform the Area Plan.

## **9. DEVELOPING THE REGIONAL REPORT**

The regional report has been produced as a digital output, supported by other formats to meet the accessibility requirements in the guidance. Essentially, the top level of the report is a suite of web pages which attempts to convey a straightforward and accessible account of:

- a) The needs of people for care and support across the Western Bay region;
- b) The range of services in place to meet those needs; and
- c) The factors that will need to be planned for in the next period.

The web pages are structured according to the core themes, with the addition of the introductory and resource sections referenced earlier in this report.

Bridging the gap between the high level web pages and the more detailed technical topic papers are a set of downloadable summaries, or chapters. There is a chapter summary for each core theme which brings together the three detailed topic papers for each core theme, adopting an easy to read format.

Both the web pages and the downloadable summaries are available in Welsh and English and there will be audio book and other formats made available, where appropriate, to ensure adherence to the guidance regarding accessibility.

The task of preparing both the web pages and the downloadable summaries was overseen by an Editorial Sub-Group. Essentially, the work involved drawing out the main themes from the technical documents produced by the Data Sub-Group and the findings of the Engagement Sub-Group. An external provider was engaged to create the web resources as there was no resource available from within partner organisations to undertake this aspect of the work. Draft outputs were reviewed and signed off by the Editorial Group members.

The web pages can be accessed here:

<http://westernbay.dns-systems.net/index.php/en/home/>

An equality impact assessment has been developed (attached as **Appendix A**) to support this exercise and it identifies that there is greater insight into the care and support needs of some people with protected characteristics than others. Gaps in the data have been identified and included in the equality impact assessment and should be used to inform future research and data development considerations.

## 10. EMERGING THEMES

The Social Services and Wellbeing (Wales) Act 2014 provides a statutory framework for local authorities to exercise their social services functions with their partners and it is therefore the new law for improving the well-being of people requiring care and support, including both service users and carers.

Mapping of themes from Western Bay Population Assessment (2017)	
Needs relating to regional demographics	<ul style="list-style-type: none"> <li>• Older People &amp; complexity of their care needs</li> <li>• Chronic conditions</li> <li>• Childhood - obesity</li> <li>• Childhood - smoking</li> <li>• Early deaths – males</li> <li>• Mental Health – adults</li> <li>• Mental Health – children</li> <li>• Links to poverty and deprivation/homelessness</li> <li>• People experiencing social isolation</li> <li>• People who depend on public transport</li> <li>• Dementia/Early onset</li> <li>• Vulnerable people living in rural areas</li> <li>• Available accommodation/tenancy – with support</li> </ul>
Demand which is increasing	<ul style="list-style-type: none"> <li>• Safeguarding children</li> <li>• Safeguarding adults</li> <li>• Mental Health - support</li> <li>• Mental Health- substance misuse</li> <li>• Violence against women</li> <li>• Carers – support for wellbeing</li> <li>• Prisoners with the Secure Estate</li> <li>• People requesting Direct Payments</li> <li>• Transitions</li> <li>• Respite care</li> <li>• Telecare/Assistive technology</li> <li>• Substance misuse</li> <li>• Risks associated with vulnerability – children and young people, learning disabilities, mental health and secure estate</li> </ul>
New population demand	<ul style="list-style-type: none"> <li>• Older people with learning disabilities with long term sensory conditions</li> <li>• Children and young people with complex conditions e.g. autism and complex behaviour/emotions</li> <li>• Physical disabilities/Health/ Brain injury</li> <li>• Refugee/Asylum seekers</li> <li>• Resettlement of prisoners</li> </ul>

An initial mapping of the themes emerging from the Population Assessment suggests the following:

There are some early key messages emerging from above analysis:

- **Safeguarding:** balancing efforts to focus on prevention with the need to respond to an increasing number of safeguarding concerns
- **Meeting needs:** early intervention and effective assessments promoting strengths and positive solutions can help to meet outcomes as well as reduce future demand.
- **Violence against women:** The need to ensure effective links between social services and health and the new Violence Against Women, Domestic Abuse and Sexual Violence Partnerships.
- **Mental Health:** gap in Child and Adolescent Mental Health Service availability/ accessibility.
- **Learning Disability:** data suggests an ageing population who are outliving carers, and may suffer long term conditions such as dementia, sensory loss and chronic conditions.
- **Transport:** the importance of public transport, especially for older people, children and young people
- **Place:** the importance of good facilities and the physical environment for wellbeing – especially in terms of children, young people and older people and their perceptions of crime and safety.
- **Remodelling services and upskilling workforce:** in order to promote independence and improved outcomes through targeted interventions, and to help manage demand (**outcomes- based commissioning**)
- **IAA:** Promoting access to up to date information and advice as well as improved management of expert knowledge held by professionals and within third sector, and wider communication of what is available via web and other public channels.
- **Collaboration:** as way of managing resources and addressing demand, needs from new populations and meeting financial challenges

## 11. NEXT STEPS

Once the Population Assessment has been approved by the three Local Authorities and the Health Board, arrangements will need to be established to prepare the Area Plan, setting out the future pattern of services for the Region.

The Steering Group and its sub-group members also intend to carry out a “lessons learned” exercise. The exercise will seek to identify learning to inform:

- **The Western Bay partnership** – in relation to future work connected with the assessment. In particular, to address limitations in the data and the analysis, as well as improvements that the participants identify could be made to the process of creating and publishing future assessments;
- **Welsh Government** - it was evident in completing this exercise that there was difficulty in meeting all of the statutory requirements set out in guidance as other aspects of the Act had not been fully embedded. It was also evident that there is significant overlap with other legislative requirements – in particular the Wellbeing of Future Generations (Wales) Act 2015 and the Violence Against Women, Domestic Abuse and Sexual Violence (Wales) Act 2016. It will be important to draw these issues out clearly so that Welsh Government officials can reflect on whether changes to the policy framework might be made.

The Population Assessment has demonstrated that there is a commonality across the four statutory organisations in what we are trying to achieve in delivering health and social care services. It is going to provide the opportunity to focus on high level regional working priorities going forward which add value. The next steps include a workshop for the Regional Partnership Board to review the Population Assessment and what it is telling us. The Population Assessment is a ‘live’ tool and therefore will be adapted and updated as required.

The Regional Partnership Board is required to ensure that partners work effectively together to respond to the Population Assessment. The Board is not required to approve the Population Assessment. Approval of the Population Assessment is the responsibility of the Health Board and the full councils of the three local authorities.

The Regional Partnership Board does however, have a critical role to play in identifying the main priorities emerging from the Population Assessment and to consider the implications for the Board in preparing the Western Bay Area Plan.

## **12.RECOMMENDATIONS**

The Health Board is asked to: -

1. **APPROVE** the Western Bay Population Assessment.
2. **AGREE** that the Health Board should publish a link to the Population Assessment on the organisation's website.
3. **NOTE** that the City and County of Swansea will submit the Population Assessment to Welsh Ministers on behalf of the three local authorities and the health board in the Western Bay region by 31<sup>st</sup> March 2017.



# Social Services and Well-being (Wales) Act 2014

## Population Assessment

### Equality Impact Assessment Report

This form should be completed for each Equality Impact Assessment on a new or existing function, a reduction or closure of service, any policy, procedure, strategy, plan or project which has been screened and found relevant to equality.

**(a) This EIA is being completed for a...**

Service/ Function	Policy/ Procedure	Project	Strategy	Plan	Proposal
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**(b) Please name and describe below...**

The Social Services and Wellbeing (Wales) Act 2014 came into force on 6 April 2016. Its aim is to provide a framework for local authorities and health, to engage with and empower citizens, to help them achieve independence and well-being, and where necessary, to obtain the support they need.

The Act establishes a Regional Partnership Board (RPB) for each of the 7 regions in Wales, mirroring Health Board footprints. Each RPB is required to respond to a combined population assessment report. Working in partnership, local authorities and the local health board must produce a combined population assessment of the whole local health board area (Western Bay region). The report must include an assessment of the range and level of services required to meet the identified need, including the range and level of preventative services.

The population assessment focuses specifically on identifying and meeting care and support needs, including the needs of carers and of the population in the Western Bay region. The findings of this exercise will inform the broader assessment of well-being as required under the Well-being of Future Generations (Wales) Act.

This EIA focuses on our process for the required population assessment to ensure that it is executed fairly and with due regard to our equality duties. This EIA is the first stage in the larger equality impact assessment that will accompany the development of the Regional Partnership Board's Area Plan.

**(c) It was initially screened for relevance to Equality and Diversity on...04.08.16**

**(d) It was found to be relevant to...**

Children/young people (0-18).....	<input checked="" type="checkbox"/>	Religion or (non-)belief .....	<input checked="" type="checkbox"/>
Any other age group (18+) .....	<input checked="" type="checkbox"/>	Sex .....	<input checked="" type="checkbox"/>
Disability .....	<input checked="" type="checkbox"/>	Sexual orientation.....	<input checked="" type="checkbox"/>
Gender reassignment .....	<input checked="" type="checkbox"/>	Welsh language.....	<input checked="" type="checkbox"/>
Marriage & civil partnership.....	<input checked="" type="checkbox"/>	Poverty/social exclusion .....	<input checked="" type="checkbox"/>
Pregnancy and maternity .....	<input checked="" type="checkbox"/>	Carers (inc. young carers) .....	<input checked="" type="checkbox"/>
Race .....	<input checked="" type="checkbox"/>	Community cohesion .....	<input checked="" type="checkbox"/>

## Section 1 – Aims:

**Briefly describe the aims of the initiative:**

### What are the aims?

To ensure compliance with the requirements of the SSWB Act's requirements by:

- ascertaining the current level of health and social care provision in the Western Bay region
- undertaking a thorough analysis of available data
- undertaking meaningful and inclusive engagement activities to obtain qualitative information
- including findings in a final assessment report and identify further required actions.

The purpose of the Population Assessment is to create an evidence base that will support the delivery of the statutory functions on both organisations and also inform planning and operational decisions.

The Population Assessment will be used to develop an Area Plan by the Regional Partnership Board for developing services across the Western Bay Region.

### Who has responsibility?

- Western Bay Regional Partnership Board
- Western Bay Leadership Group
- Western Bay Programme Team
- Western Bay Population Assessment Steering Group membership
- Data Analysis Subgroup membership
- Communications and Engagement Subgroup membership
- Editorial Subgroup membership

### Who are the stakeholders?

The overall population of the Western Bay region (both users and non-users of health and social care services).

## Section 2 - Stakeholder information:

**Please tick what information you know about your service users and provide details/evidence of how this information is collected.**

Children/young people (0-18).....	<input checked="" type="checkbox"/>	Carers (inc. young carers) .....	<input checked="" type="checkbox"/>
Any other age group (18+) .....	<input checked="" type="checkbox"/>	Race .....	<input checked="" type="checkbox"/>
Disability .....	<input checked="" type="checkbox"/>	Religion or (non-)belief .....	<input checked="" type="checkbox"/>
Gender reassignment .....	<input checked="" type="checkbox"/>	Sex .....	<input checked="" type="checkbox"/>
Marriage & civil partnership.....	<input checked="" type="checkbox"/>	Sexual orientation.....	<input checked="" type="checkbox"/>
Pregnancy and maternity .....	<input checked="" type="checkbox"/>	Welsh language.....	<input checked="" type="checkbox"/>

### What information do you know about your service users and how is this information collected?

The population assessment is relevant to all protected characteristic groups as all citizens are included within the scope of the exercise.

Information on the above named groups is gathered and presented by the Western Bay Programme's constituent partners within their respective Strategic Equality Plans and annual equality reports:

- <http://www1.bridgend.gov.uk/services/equalities/strategic-equality-plan.aspx>
- <https://www.npt.gov.uk/default.aspx?page=7628>
- <http://www.swansea.gov.uk/sep>

- <http://www.wales.nhs.uk/sitesplus/863/page/59057>
- [www.swansea.gov.uk/statistics](http://www.swansea.gov.uk/statistics)
- <http://www.bridgend.gov.uk/lgnl-level-2/statistics-and-census-information.aspx>
- <https://www.npt.gov.uk/default.aspx?page=626>

The Equality and Human Rights Commission's [How fair is Wales?](#) and [Is Wales Fairer?](#) reports also set out the national perspective in terms of entrenched inequalities, offering a useful insight into the challenges faced by particular groups and individuals.

#### **The approaches to evidence gathering used:**

The Western Bay Programme devised a two pronged approach to evidence gathering:

#### **Data Analysis Subgroup**

The Data Analysis Subgroup reviewed statistical outputs listed by the Local Government Data Unit and select output for inclusion in relation to the themes. The main aim was to produce standardised sets of ten quantitative topic reports for each of the three local authority areas which include social services and wellbeing data for the editorial group to synthesise into a regional report.

#### **Communications and Engagement Subgroup**

A key aspect of this group's remit is a scoping exercise to obtain findings of previous engagement (involving Third Sector partners) since October 2014. Information gathered has been collated to form an initial qualitative evidence base. To support this and further inform the ongoing assessment, and subsequent area plan, further engagement with people with protected characteristics to be undertaken.

#### **Any Actions Required?**

- Hold engagement activities to explore the perception of the wellbeing of people who need care and support and their carers (utilise the work that is already commissioned as part of the work for the Wellbeing of Future Generations (Wales) Act 2015)
- Continue to collect and analyse data on the make-up and needs of service users to ensure as full a picture as possible is available.

### **Section 3 - Impact on Protected Characteristics (See guidance):**

**Please consider the possible impact on the different protected characteristics. This could be based on service user information, data, consultation and research or professional experience (e.g. comments and complaints).**

	Positive	Negative	Neutral	Needs further investigation
Children/young people (0-18)	➡ <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any other age group (18+)	➡ <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability	➡ <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	➡ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Marriage & civil partnership	➡ <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	➡ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Race	➡ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Religion or (non-)belief	➡ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sex	➡ <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual orientation	➡ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Welsh language	➡ <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carers (inc. young carers)	➡ <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**Thinking about your answers above, please explain in detail why this is the case.**

It is anticipated that the Population Assessment will give us an overview of the current care and support needs of the people living in the Western Bay area as well as an indication of where further work needs to be undertaken to meet the needs of our population in the future.

The population assessment must be structured around a series of themes, eight of which have been identified as core themes by Welsh Government:

- Children and young people
- Older people
- Health/physical disabilities
- Learning disability/autism
- Mental health
- Sensory impairment
- Carers who need support
- Violence against women, domestic abuse and sexual violence

A further two themes have been identified as key for Western Bay and evidence has been gathered on these too:

- Secure Estate
- Safeguarding and Deprivation of Liberty Safeguards

The population assessment includes data and engagement analysis across all population groups. There are specific topic papers for children and young people and older people, carers, health and disability, mental health and sensory impairment – these relate specifically to the protected characteristics of children and young people, any other age group, disability and carers including young carers. There is also specific reference to relevant published welsh language data.

In terms of the other protected characteristics of race, religion/belief, gender reassignment, marriage and civil partnership, pregnancy and maternity, sex and sexual orientation, they are not specifically referenced in the assessment but would be included in the data, e.g. people with a disability would share other protected characteristics (age and sex at the very least)

All protected characteristics would be addressed specifically when people need care and support, although gathering data on these groups may prove difficult as people are under no obligation to disclose their religion/belief, race, sexual orientation, whether they are married or in a civil partnership, are pregnant or on maternity leave or whether their gender now is different to that assigned to them at birth (gender reassignment).

The impact of the development of a population assessment on protected characteristics is not straightforward. Evidence already gathered while seeming to be positive for a particular characteristic requires further investigation due to more extensive impacts that may not have been initially considered, e.g. the impact on people with a disability would be positive but further investigation would be needed to explore the impact on those people who have a disability and are gay. In such instances further investigation would be required as part of the ongoing development of the Area Plan or at operational/delivery level.

Following the assessment which will serve as a robust tool to highlight the gaps in care and support services, the regional Area Plan will be developed (and is required by Welsh Government by April 2018) to address developments in current and new services that are required.

During the development of the regional Area Plan, the impact on the protected characteristics will be clearer and can be populated fully. At the time of the assessment, further investigation was required to ascertain whether the outcomes would have an impact on the protected characteristics.

**What consultation and engagement has been undertaken (e.g. with the public and/or members of protected groups) to support your view? Please provide details below.**

As part of the assessment, targeted focus groups relating to the 10 themes were undertaken; drop in sessions in communities attended by a wide range of stakeholders including members of the public and a public online survey was available to all members of the population including those receiving care and support.

There was a range of questions asked of the respondents ranging from general opinions on wellbeing and more specific questions on their experiences of care and support services.

A summary of the methodology, a breakdown of the respondents via these engagement activities and a list of all the sources of information can be found as **Appendix 1** to this Equality Impact Assessment. The key messages from the engagement activities will be summarised and included in each chapter of the final Population Assessment Report and will be used to support the recommendations of the report. The complete engagement report will also be available on request as a technical report supporting the Population Assessment's findings.

The key findings from the primary engagement have identified the below themes as important to people living in our communities :

- Information and communication
- Social networks
- Feeling safe and secure in community
- Transport
- Short term respite
- Access to healthcare, especially NHS services
- Housing
- Environmental cleanliness, safety
- Welfare and financial information

**Post engagement**

Evidence that has been gathered through the various activities has been collated into the draft population assessment. There remain areas that require further investigation as previously identified but these are considered better addressed through the ongoing development stage of the area plan.

The content of the draft Population Assessment will be tested before being finalised using three key existing groups, engaging a wide range of stakeholders. These are:

- ABMU's Stakeholder Reference Group – 5<sup>th</sup> January 2017
- Third Sector Network – 25<sup>th</sup> January 2017
- Western Bay Regional Citizen's Panel – 17<sup>th</sup> February 2017

As this assessment has been undertaken on a collaborative basis with the Health Board and Local Authorities and as each organisation has its own practices in respect of producing accessible documentation, some compromise has been necessary in the range of accessible formats offered. However, work has been undertaken to ensure the Population Assessment is as accessible to as many people as possible, for example, the introductory and sensory impairment chapters are being published in an interactive format on the

website, written format as a downloadable PD, as well as translated to British Sign Language and audio book.
<b>Any actions required (to mitigate adverse impact or to address identified gaps in knowledge).</b> <ul style="list-style-type: none"> <li>● Review impact on protected characteristics of the population assessment and subsequent regional Area Plan.</li> <li>● The outcome of the engagement activities to form part of the development of the Regional Partnership Board's Area Plan</li> </ul>

## Section 4 - United Nations Convention on the Rights of the Child (UNCRC):

<b>In this section, we need to consider whether the initiative has any direct or indirect impact on children. Many initiatives have an indirect impact on children and you will need to consider whether the impact is positive or negative in relation to both children's rights and their best interests</b>
Swansea's 'Super Survey', Bridgend's 'Big Youth Voice' and Neath Port Talbot's Children's 'Views Survey' will be a valuable resource in establishing the current position from a Children and Young People perspective. The ABMU HB 'Youth Panel' will be a further engagement mechanism in future.
<b>Actions (to mitigate adverse impact or to address identified gaps in knowledge).</b> <ul style="list-style-type: none"> <li>● To take account of the above engagement mechanisms when progressing the regional Area Plan</li> </ul>

## Section 5 - Monitoring arrangements:

**Please explain the arrangements in place (or those which will be put in place) to monitor this initiative:**

<b>Monitoring arrangements:</b>  Regional Partnership Board responsibility
<b>Actions:</b> <ul style="list-style-type: none"> <li>● Monitoring arrangements to be confirmed as part of the ongoing development of the area plan.</li> </ul>

## Section 6 – Outcomes:

Having completed sections 1-5, please indicate which of the outcomes listed below applies to your initiative (refer to the guidance for further information on this section).

Outcome 1: Continue the initiative – no concern	<input checked="" type="checkbox"/>
Outcome 2: Adjust the initiative – low level of concern	<input type="checkbox"/>
Outcome 3: Justify the initiative – moderate level of concern	<input type="checkbox"/>
Outcome 4: Stop and refer the initiative – high level of concern.	<input type="checkbox"/>





## Action Plan:

Objective - What are we going to do and why?	Who will be responsible for seeing it is done?	When will it be done by?	Outcome - How will we know we have achieved our objective?	Progress
The perception of the well-being of people who need care and support and their carers to be investigated as part of engagement activities commissioned as part of work on Wellbeing of Future Generations (Wales) Act 2015	Steering Group	December 2016	Completed Report	Completed
Continue to collect and analyse data on the make-up and needs of service users to ensure as full a picture as possible is available.	Directors of Social Services in each local authority and the Director of Strategy in the Health Board	Ongoing	The review of the assessment will be informed by more up to date data on the make-up and needs of service users	
Review impact on protected characteristics of the population assessment and subsequent regional area plan.	Regional Partnership Board	April 2018	EIA for the Area Plan will be undertaken	
The outcome of the engagement activities to form part of the development of the Regional Partnership Board's Area Plan	Regional Partnership Board	April 2018	Area Plan will be published	
To take account of the CYP engagement mechanisms when progressing the regional Area Plan	Regional Partnership Board	Before April 2018	EIA for the Area Plan will be undertaken	
Monitoring arrangements to be confirmed as part of the ongoing	Regional Partnership Board	April 2018	Area Plan will be published	

development of the area plan.				
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## **Appendix 1**

### **Miller Research Engagement Report Methodological Approach**

#### Inception

The first stage of the project was the inception meeting (incorporating both SSWA and FGWBA) to discuss the final approach to conducting the well-being assessment and developing a qualitative evidence base of local well-being within towns and communities across and within the local authorities of Bridgend, Neath Port Talbot and Swansea. The meeting was held with the lead officers in each local authority for the respective Public Service Boards and the Western Bay Collaborative. The main purpose the meeting was to clarify and agree the overall methodology to be employed for the commission, enabling the move from the conceptual plan created in our proposal to real life fieldwork.

The main components of the project were defined through this meeting and included:

- An analysis of secondary sources of qualitative evidence and information derived from citizen engagement and the integration of this evidence into this assessment of well-being in the population;
- Scoping interviews with a range of stakeholders to raise awareness of the project and its work, to help shape the design of key lines of enquiry, secure secondary sources of information and support for dissemination of information;
- The structure and potential location of the workshops and focus groups, taking into account the 18 local areas identified by the three local authorities, and the need to provide a highly local opportunity for the public to participate. The balance of workshops and focus groups was changed as a consequence of this discussion to provide more sessions in communities and fewer in schools. A topic guide was developed and agreed as the basis for discussion in these sessions;
- Dissemination channels for the on-line survey would be via the Public Service Board leads and their contacts.

#### Primary consultation: Workshops and Focus Groups

The engagement processes tabulated and discussed in more detail below are designed to cater for the different preferences and capabilities of the broad categories of persons to be consulted through the project, in accordance with National Principles of Public Engagement in Wales. Immediately following the initial meeting with the client team, we finalised the various materials required to conduct the consultation. This included:

- Bilingual topic guides for focus groups and one-to-one interviews;
- Bilingual discussion prompts, feedback forms and other materials for the workshops;
- Bilingual online survey questionnaire.
- Bilingual Promotional Posters

The following table provides a summary of the number of people engaged via the primary engagement through drop-in workshops, focus groups with specifically targeted groups and individual interviews.

### Secondary Data Analysis

The method of assessing the secondary sources of information has been through using the principles and modified methodology of Rapid Evidence Assessment. REAs provide a balanced assessment of what is already known about a policy or practice issue, by policy using systematic review methods to search and critically appraise existing evidence. In this case the evidence is not formally published, but relates to public sector based evidence, and the 'search' methodology has therefore been to source information from stakeholders. REA is suitable when policy makers wish to make decisions within a short timeframe based on the best available evidence within that time and when a map of evidence in a topic area is required to determine whether there is any existing evidence.

REA is an appropriate method for answering non-impact questions such as those that assess what people need or what people think and their experiences. The question in this REA has been framed as:

What are the issues of well-being that the public has raised with public sector bodies through engagement and consultation exercises in the last three years? The question is confined to evidence that references the population of Swansea, Bridgend and Neath Port Talbot local authority areas. Analysis has also been undertaken in respect of reference to the nine client categories identified within the Social Services and Well-being Act. The intervention is through engagement and consultation with the public, reported as qualitative evidence of their needs, views and experiences.

Given the unusual nature of this review an iterative and pragmatic approach was taken to give some structure to the review. A total of over 130 documents were received that included some references to other documents that may be available, engagement work currently underway or and links to documents on websites. These ranged from completed documents that had full and comprehensive analysis of engagement or consultation activity, supported by Equality Impact Assessment through to documents that appeared to be unanalysed lists of points noted through engagement or consultation processes. The quality of the documents was therefore highly variable. There was a need for a pragmatic approach to inclusion of material within the review, bearing in mind that in many, though not all, cases engagement and consultation was not the primary purpose of the document or report.

The first stage of reviewing these documents was therefore to consider specific exclusion criteria, and this was undertaken following an initial review of the received documents. The following documents were therefore excluded from the analysis:

- Documents that did not include evidence of engagement and consultation. A number of documents were provided that indicated they may have been formulated with the engagement of the public, but the specific views of the public were not explicitly

differentiated in the documents. In some cases, these documents had been provided as background material only.

- Documents that contained only quantitative data
- Documents containing only raw qualitative data with no context or analysis were excluded: it is outside of the scope of this project, for the project team to analyse such data
- References to engagement that is still in progress and not formally reported have been excluded.

A simple weighting has been applied to each document to provide a sense of the relative quality of the remaining evidence included in the review.

Level 1 evidence: broad range of engagement methods, information on demographics included, EQIA; good volume of participants

Level 2 evidence: good volume of participants; broad range of methods

Level 3 evidence: significant gaps in the underpinning information

It is important to note that this may not be a reflection of the actual quality of the engagement that has taken place, more a reflection on the way that it has been reported, and the weight given by document authors to presenting engagement and consultation information in their documents.

A summary of the qualitative data information was extracted from each document and has subsequently been subject to:

- High level identification of key themes and development of a coding frame
- Coding of data against the frame
- Prioritisation of issues by frequency of reference
- Narrative developed from the coding of data

Due to the nature of the information and the wide variety of formats and reporting arrangements this has also been a pragmatic and iterative process, and as far as possible inclusive to enrich the analysis. It is also to be noted that this is secondary analysis of qualitative information already reviewed and coded by others as part of the process of recording and reporting engagement and consultation activity. It is therefore appropriate only to draw high level inferences from this material.

## Miller Research Engagement Report - Breakdown of respondents to engagement activities

Attendance	Drop-ins /Focus Groups in schools	Online Survey	Pre-existing groups
Learning Disability & Autism	24	0	23
Sensory Impairment	1	10	34
Secure Estate	0	0	0
Carers Who Need Support	2	26	16
Health and Physical Disability	13	28	6
Violence against women, Domestic Abuse and Sexual Violence	3	0	2
Mental Health	10	8	14
Older People (65+)	34	27	44
Children and Young People (under 18)	56	0	13
<b>Total</b>	<b>143</b>	<b>65</b>	<b>152</b>

**Table 1 Attendance of citizen groups in Bridgend area**

Attendance	Drop-ins /Focus Groups in schools* <sup>1</sup>	Online Survey*,** <sup>2</sup>	Pre-existing groups
<b>Learning Disability &amp; Autism</b>	3	0	10
<b>Sensory Impairment</b>	0	1	15
<b>Secure Estate</b>	0	0	0
<b>Carers Who Need Support</b>	0	15	8
<b>Health and Physical Disability</b>	8	3	6

<sup>1</sup> \* Numbers referred to people who identified as

<sup>2</sup> \*\* the Survey was removed from the Bridgend County Council website after a few days <sup>3</sup> \*\* The online survey was removed from the City and County of Swansea website after 2 days<sup>4</sup> As defined in the Practitioners' Manual for public engagement

<b>Violence against women, Domestic Abuse and Sexual Violence</b>	0	0	0
<b>Mental Health</b>	1	0	8
<b>Older People (65+)</b>	3	1	21
<b>Children and Young People (under 25)</b>	13	0	0
<b>Total</b>	28	20	68

**Table 2 Attendance of citizen groups in Neath Port-Talbot area**

<b>Attendance</b>	<b>Drop-ins /Focus Groups in schools *</b>	<b>Online Survey*</b>	<b>Pre-existing groups</b>
<b>Learning Disability &amp; Autism</b>	2	0	5
<b>Sensory Impairment</b>	0	3	0
<b>Secure Estate</b>	0	0	0
<b>Carers Who Need Support</b>	0	26	10
<b>Health and Physical Disability</b>	3	8	0
<b>Violence against women, Domestic Abuse and Sexual Violence</b>	0	0	7
<b>Mental Health</b>	3	5	0
<b>Older People (65+)</b>	2	10	23
<b>Children and Young People (under 25)</b>	21 (incl. ALN)	0	0
<b>Total</b>	31	52	50

**Table 3 Attendance of citizen groups in Swansea area**

<b>Attendance</b>	<b>Drop-ins /Focus Groups in schools *</b>	<b>Online Survey*,**<sup>3</sup></b>	<b>Pre-existing groups</b>
<b>Learning Disability &amp; Autism</b>	1	0	8

<sup>3</sup> \*\* The online survey was removed from the City and County of Swansea website after 2 days<sup>4</sup> As defined in the Practitioners' Manual for public engagement

<b>Sensory Impairment</b>	1	3	19
<b>Secure Estate</b>	0	0	0
<b>Carers Who Need Support</b>	1	33	6
<b>Health and Physical Disability</b>	2	15	2 (from RNIB)
<b>Violence against women, Domestic Abuse and Sexual Violence</b>	2	0	0
<b>Mental Health</b>	0	3	5
<b>Older People (65+)</b>	4	16	0
<b>Children and Young People (under 25)</b>	12	0	7
<b>Total</b>	23	70	47

#### Locations and names of targeted groups attended

##### Bridgend:

- Bridgend Deaf Club
- Bridgend carers centre
- Age Connect
- Stroke Association
- Mental health Matters
- Interviews:
  - Lisette Saunders - HM Prison Parc
  - Sue Richard - Cruse Bereavement
  - Kay Harries - ex Age Connect

##### Neath Port Talbot:

- Young at Heart group (Deaf group with non-verbal members)
- Age Concern
- NPT Carers Services
- Interviews:
  - Mark Lazarus - Hillside Secure Home
  - Karyl Carter - Stroke association

##### Swansea



- Gofal
- People First
- RNIB
- Young Single Homeless project
- Swansea Young Adult carers
- Swansea Women's Aid
- Interviews
  - Lynne Sanders – Swansea Women's Aid
  - Nicola Russell-Brooks - Age Cymru

Table 4: Dates and locations of the drop-in workshop and focus groups in Bridgend

Venue	Date and time	Number of attendees
Ogmore Valley Life Centre	Monday 26/09, 2pm – 7pm	1
Porthcawl Pavilion	Tuesday 27/09, 9am - 1pm	7
Blaengarw Workmen's Hall	Tuesday 27/09, 3pm – 7pm	0
St Michael's Crypt, Maesteg	Friday 30/09 , 9am – 1pm	3
Bridgend Life Centre+	Friday 30/09, 3pm – 7pm	13
Pencoed Miners Welfare Hall	Saturday 1/10, 9am – 1pm	2

Engagement with children and young people:

1 ALN school: 7 students

1 welsh secondary school: 6 students

Table 5: Dates and locations of the drop-in workshop and focus groups in Neath Port Talbot

Venue	Date and time	Number of attendees
Croeserw Community Enterprise Centre, Cymmer	Monday 28/09, 9am – 1pm	2
Gwyn Hall, Neath	Saturday 1/10, 2-6pm	12
Cymlllynfell Welfare Hall	Monday 3/10, 9am -1pm	0
Dove Workshop, Neath	Monday 3/10, 2pm- 6pm	1
Pontardawe Arts Centre, Pontardawe	Wednesday 5/10, 9am – 1pm	5
St Paul Centre, Port Talbot	Wednesday 5/10, 3pm- 7pm	5

Engagement with children and young people:

1 ALN school: 10 students

1 primary school: 6 students

1 Welsh secondary school: 5 students

**Table 6: Dates and locations of the drop-in workshop and focus groups in Swansea**

Venue	Date and time	Number of attendees
Townhill Community Centre	Wednesday 28/09, 9am–1pm	11
Canolfan Gorseinon Centre	Wednesday 28/09, 3 – 7pm	2
Pennard Parish Hall	Thursday 29/09, 3 – 7pm	4
St Phillips Community Centre	Friday 30/09, 2pm – 6pm	7
Sketty Park	Tuesday 4/10, 9am – 1pm	3
Morrison Community Centre	Friday 7/10, 2pm – 6pm	2

Engagement with children and young people:

1 Welsh secondary school: 8 students

2 secondary schools: 6 and 8 students

## One-to-one interviews

The individual depth interviews were planned as an essential part of the methodology to ensure we obtained the views of ‘harder to reach’ or ‘seldom heard’<sup>4</sup> citizens. These were people who may be difficult to identify in the first instance, challenging to engage with<sup>5</sup>, and who may struggle with the structure of a focus group or workshop because of their particular vulnerabilities.

As the project progressed, the need for the one-to-one interviews diminished. Two were still carried out for very particular reasons, but generally the individuals who we had thought would prefer an individual depth interview were happy to attend workshops with others. Depending on the number of others present, we sometimes then allocated them one of the two moderators present so that their conversation could remain confidential.

However when we were not able to engage with a group we tried to undertake interviews with stakeholders. They gave us a more general overview of the relationship, satisfaction service users have with social services as well as the barriers and the issues they face dealing with social services.

## Development and dissemination of bilingual online consultation survey

<sup>4</sup> As defined in the Practitioners' Manual for public engagement

<sup>5</sup> Secure estate, children and young people facing bereavement

We designed an online survey in order to extend the scope of the consultation further. Whilst traditionally used as a quantitative method of information gathering, we developed more open-ended questions relating to the main thematic areas of well-being and some specific questions in relation to social care for the purpose of obtaining additional qualitative feedback.

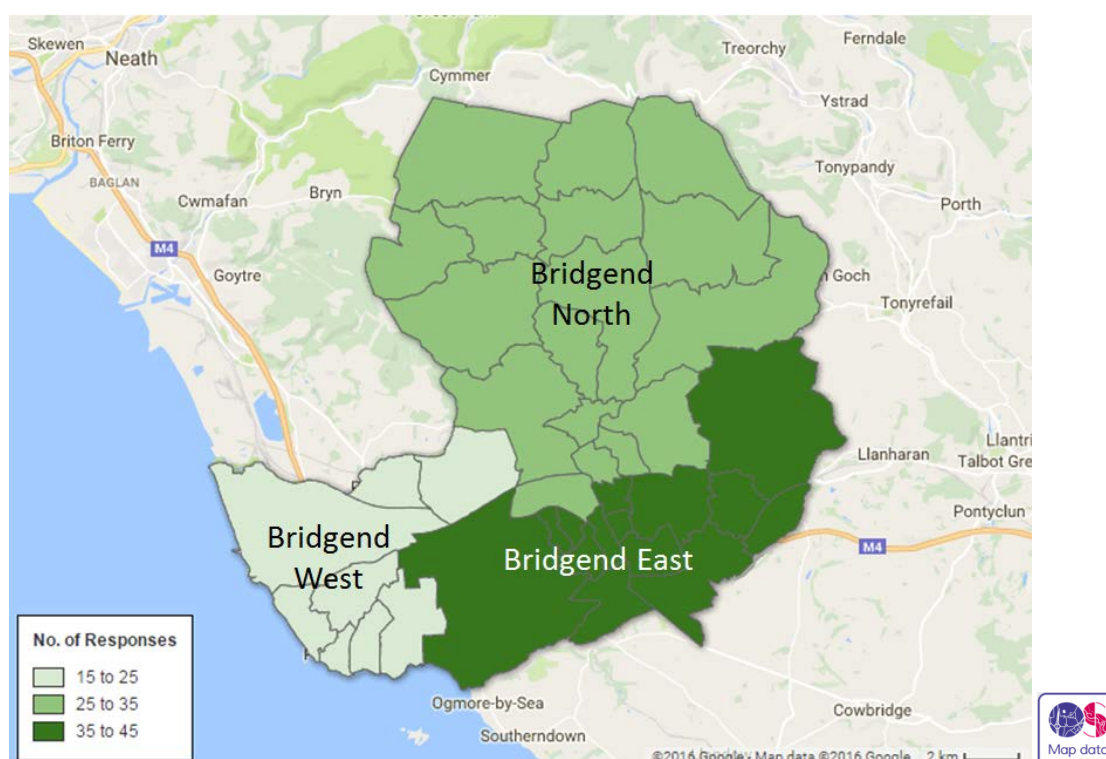
The survey was posted on-line for the period 9<sup>th</sup> September 2016 until 14<sup>th</sup> October 2016, in the medium of Welsh and English. A total of 637 responses were obtained in English, and 3 in Welsh.

The map below illustrates the number (total of 76) and geographical area of responses received from all those giving a Bridgend postcode.

Among the participants who gave us their postcode we identified 23 from Bridgend North, 34 from Bridgend East and 19 from Bridgend West (

Figure 1).

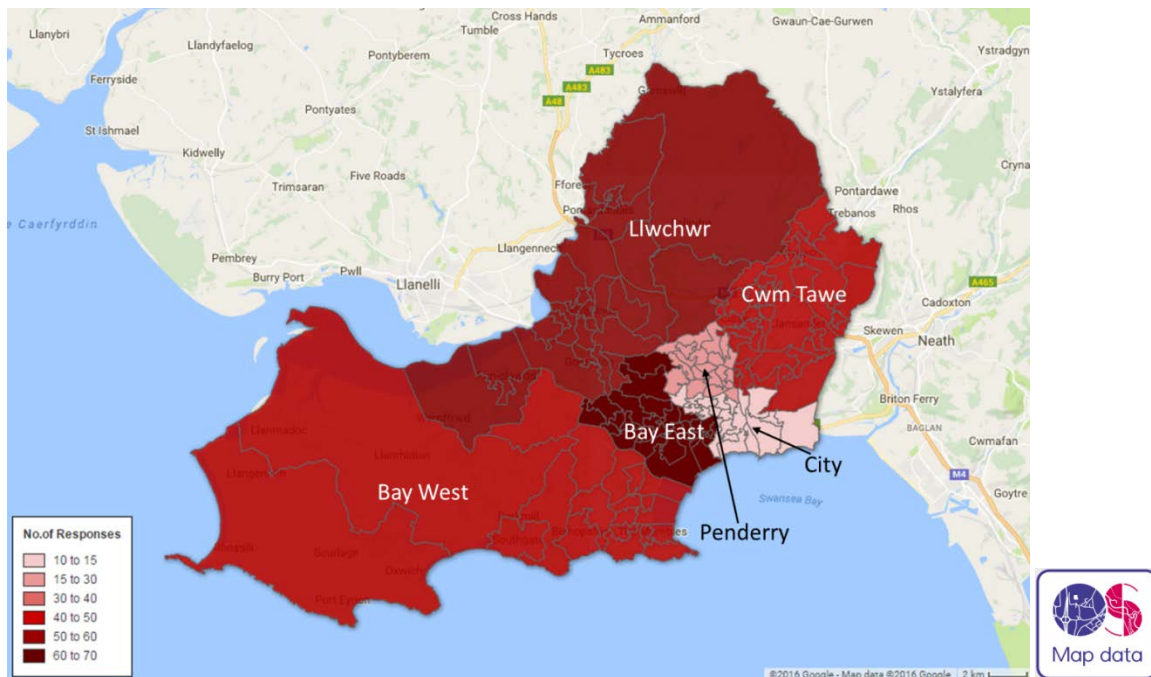
**Figure 1: Number of survey respondents per community area**



Source Google map ©Crown Copyright and database right 2016. Ordnance Survey 100023405

Among the participants who gave us their postcode we identified 57 from Bay East, 43 from Bay West, 14 from City, 46 from Cwm Tawe, 49 from Llwchwr and 16 from Penderry community area (Figure 2).

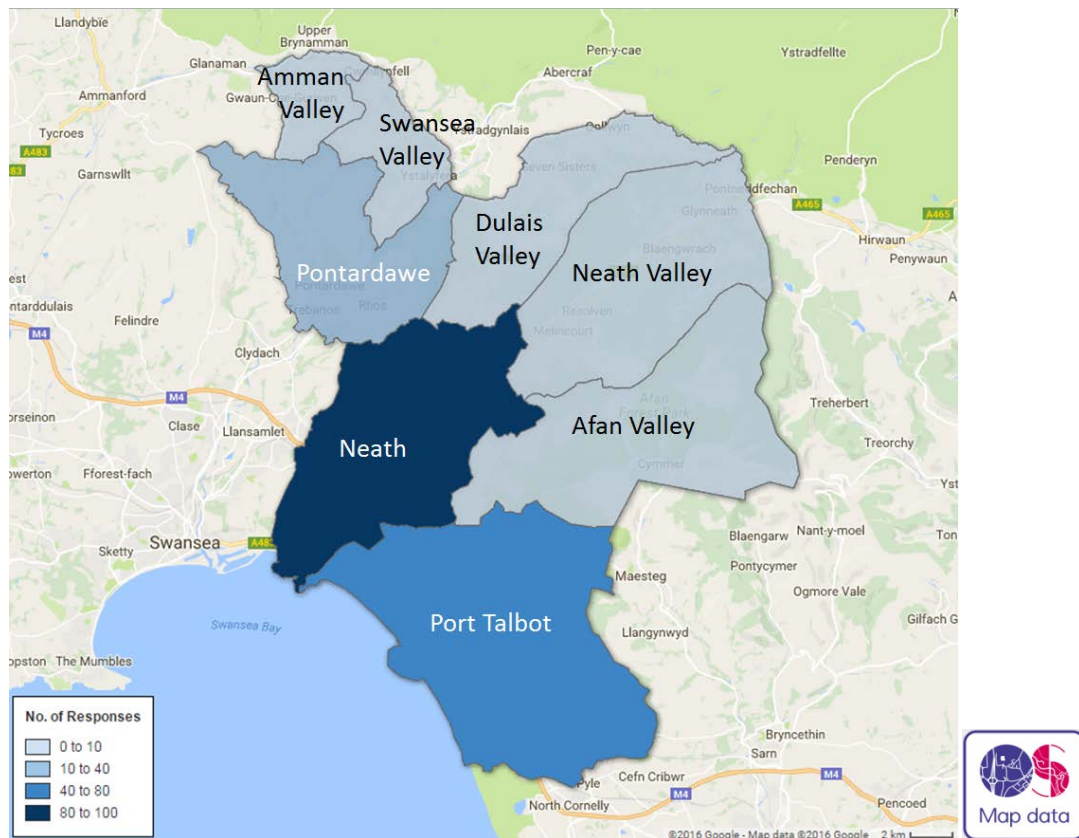
**Figure 2: Number of survey respondents per community area**



Source: Google map - Contains OS 1:25 000 Scale Colour Raster data - Swansea Ordnance Survey licence number 100023509.

The map below illustrates the number (total of 193) and community areas of responses received from all those giving a valid Neath Port Talbot postcode. Among the participants who gave us their postcode we identified 5 from Afan Valley, 2 from Amman Valley, 9 from Dulais Valley, 84 from Neath, 3 from Neath Valley, 23 from Pontardawe, 59 from Port Talbot, and 8 from Swansea Valley community area (Figure 3).

**Figure 3: Number of survey respondents per community area**



Source: Google map - Contains OS 1:25 000 scale colour Raster data



## Miller Research Engagement Report - Sources of Information

Reference Number	Document Information	Type of Data	Number of people engaged/ consulted	Geographical Area(s) Covered
1	Shaping Bridgend's Future; Consultation Report: Budget Consultation 2015	Quantitative, with Qualitative element	989 responses to the survey, 495 interactions at the community engagement events across the county borough, 167 interactions from Twitter and 85 interactions from Facebook, 334 interactions using social media.	Bridgend
2	Overarching Consultation on Council's Budget Setting Process	Qualitative only	Neath Port Talbot Staff; Partners	Neath Port Talbot
3	New Social Work Model: outcome of consultation on new service model 2014	Qualitative and Quantitative	A total of 35 responses to the engagement exercise were received; 16 were from people who attend services, 4 from a carer/relation of someone who attends a service, 9 from a member of staff and 6 from 'other'.	Neath Port Talbot
4	Neath Port Talbot Strategic Equality Plan 2015-19	Qualitative	not stated	Neath Port Talbot
5	Local Development Plan 2011-16 Adopted 2016	Qualitative only	Not stated	Neath Port Talbot
6	Neath Port Talbot Rights of Way Improvement Plan	Qualitative and Quantitative	182 responses; some corporate responses	Neath Port Talbot



7	Report to Social Care, Health and Housing Cabinet Board  Market Position Statements 2015	Qualitative	All	Neath Port Talbot
8	Welsh Dads Survey 2016. Both Parents Matter Cymru. Both Parents Matter	Qualitative and Quantitative	219	Wales
9	Joint Transport Plan for South West Wales	Qualitative and Quantitative	45 responses	Western Bay
10	Bridgend Carers Survey April 2015	Qualitative and Quantitative	105	Bridgend
11	Consultation outcome of the joint carers commissioning strategy 2015 / 18. 2015	Qualitative only	2 organisations (not stated); 1 individual	Neath Port Talbot
12	Neath Port Talbot Joint Commissioning Strategy 2015-18	Qualitative element	Not stated	Neath Port Talbot
13	Carers Information and Consultation Strategy ABMU 2013-16	Qualitative and Quantitative	Not stated	Western Bay
14	Summary of engagement with carers and young carers in Swansea (6 documents/extracts)	Qualitative	Not provided	Swansea
15	Welsh Assembly Government Consultation on Higher Education Regulations	Qualitative only	not stated	Western Bay
16	Summary Valuing Carers Snapshot Survey Draft 2016	Qualitative and Quantitative	66	Western Bay
17	Bridgend Carers Centre Help Shape Our Future Services Survey	Qualitative and Quantitative	Qualitative extract only provided	Bridgend

18	Hillside Secure Children's Home Care and Social Services Inspection 2014	Qualitative only	Not stated	Neath Port Talbot
19	Crucial Crew submission to apse awards	Qualitative only	All Year six pupils in NPT. Numbers not given.	Neath Port Talbot
20	Play Sufficiency Assessment Late 2015 / early 2016. 2 documents.	Qualitative and Quantitative	Questionnaire that were submitted by 171 children/young people and 108 parents. • Summary of focus group responses	Neath Port Talbot
21	CSSIW fostering inspection report - March 2016	Qualitative only	Range of stakeholders; no children approached	Neath Port Talbot
22	Aberavon Community Consultation 2016	Qualitative only	315 Year 9; community stakeholders in Aberavon; some organisational responses, but not listed	Neath Port Talbot
23	Commissioning Review Physical Disability	Qualitative only	Not stated	Swansea
23a	Swansea Review of Social Work Model. Feedback from disabled people.	Qualitative only	not stated	Swansea
24	South Wales Programme Report of Engagement Questionnaire 2013 and extract of report from Public Meetings (2 Documents)	Qualitative and Quantitative	859 from ABMU from a total of 1207	Wales
25	Community Health Council Response to Changing for the Better and Report of the Analysis of the Survey (2 documents)	Qualitative and Quantitative	123?	Western Bay
26	Changing for the Better The Results: PowerPoint extract	Qualitative only	Not referenced	Western Bay
27	Western Bay Learning Disability Strategy Consultation 2014`	Qualitative only	Not directly referenced	Western Bay

28	People First Bridgend Submission	Qualitative only	9	Bridgend
29	Learning Disability Commissioning Strategy Review, Co-production Process 2015-16 (19 Documents provided, but with no clear overview).	Qualitative only	Not directly referenced	Swansea
30	Mental Health Commissioning Strategy for Neath Port Talbot 2014-17	Qualitative only	Not stated	Neath Port Talbot
31	Adult Mental Health In-patient Consultation; Have your say day 2014 and 2015	Qualitative only	Not provided	Western Bay
32	Western Bay Area Planning Board Substance Misuse Commissioning Strategy 2016-20	Qualitative only	Not stated	Western Bay
33	Bridgend Mental Health Commissioning and Delivery Plan 2015-18	Qualitative only	Not directly referenced	Bridgend
34	Swansea Commissioning Plan for Mental Health Services 2011-14 (3 documents)	Qualitative only	Not directly referenced	Swansea
35	Mental Health Commissioning Review Co-production Process 2016 (2 documents)	Qualitative only	Not directly referenced	Swansea
36	Fair Treatment for the Women of Wales - submission	Qualitative only	300 members across Wales - not clear specifically how many approached from Swansea and Neath Port Talbot	Western Bay

37	<p>Report to Social Care, Health and Housing Cabinet Board</p> <p>Consultation on withdrawal of subsidy paid to Coastal housing</p>	Qualitative only	30	Neath Port Talbot
38	<p>Report to Social Care, Health and Housing Cabinet Board - Direct Service – Community Integrated Model 2016</p>	Qualitative	<p>7 Staff meetings have taken place·</p> <p>8 Public briefings have been given at a number of representative forums and events across the County Borough including, Neath, Port Talbot and Pontardawe (open to all stakeholders)</p> <ul style="list-style-type: none"> <li>· 9 Client Carer meetings have taken place</li> <li>1 Meeting with education partners</li> <li>· 3 meetings with third sector partners</li> </ul> <p>99 out of 146 service users across Older Persons services. Were involved in the consultation feedback sessions.</p>	Neath Port Talbot

39	Commissioning review of residential care, domiciliary care and day care (residential care only currently available). Five documents.	Qualitative	Not provided	Swansea
40	The older people's listening project (covers Cwm Taf Health Board area, but provides a useful methodology). Published by Interlink.	Quantitative only	n/a	Wales
41	Western Bay: Delivering Improved Community Services: Ageing Well in Bridgend Consultation Report (Qualitative Survey); Neath Port Talbot A Great place to live in older life; Ageing Well Survey (Swansea) 4 documents	Qualitative only	Bridgend: 294 Swansea: 73	Western Bay
42	Commissioning Strategy for Care Homes for Older People 2016 - 2025	Qualitative only	Not stated	Western Bay

43	Evaluation of Intermediate Care: Formative Report 2016	Qualitative only	20 primary users and 7 carers	Western Bay
44	Accessing and Paying for Social Care in Wales: A People's Perspective	Qualitative and Quantitative	Not directly referenced	Western Bay
45	Ageing Well In Bridgend Consultation Report	Quantitative only		Bridgend
46	Survivor feedback from the draft Violence Against Women, Domestic Abuse and Sexual Violence strategy 2016	Qualitative only	Not stated	Neath Port Talbot
47	Service User Views of Substance Misuse Services	Qualitative only	8	Western Bay

## **Sections of Social Services & Wellbeing Act referred to above**

### **Section 15 – Preventative Services**

(1) A local authority must provide or arrange for the provision of a range and level of services which it considers will achieve the purposes in subsection (2) in its area.

(2) The purposes are –

- (a) contributing towards preventing or delaying the development of people's needs for care and support;
- (b) reducing the needs for care and support of people who have such needs;
- (c) promoting the upbringing of children by their families, where that is consistent with the well-being of children;
- (d) minimising the effect on disabled people of their disabilities;
- (e) contributing towards preventing people from suffering abuse or neglect;
- (f) reducing the need for –
  - (i) proceedings for care or supervision orders under the Children Act 1989,
  - (ii) criminal proceedings against children,
  - (iii) any family or other proceedings in relation to children which might lead to them being placed in local authority care, or
  - (iv) proceedings under the inherent jurisdiction of the High Court in relation to children;
- (g) encouraging children not to commit criminal offences;
- (h) avoiding the need for children to be placed in secure accommodation;
- (i) enabling people to live their lives as independently as possible.

(3) The things that may be provided or arranged in discharging the duty under subsection (1) include, but are not limited to, care and support (or in the case of carers, support) of the kind that must or may be provided under sections 35 to 45.

(4) A local authority must, in the exercise of its other functions, have regard to the importance of achieving the purposes in subsection (2) in its area.

(5) A Local Health Board must, in the exercise of its functions, have regard to the importance of achieving the purposes in subsection (2) in its area.

(6) In discharging its duty under subsection (1) a local authority –

- (a) must identify the services already available in the authority's area which may help in achieving the purposes in subsection (2) and consider involving or making use of those services in discharging the duty;
- (b) may take account of services which the authority considers might reasonably be provided or arranged by other persons in deciding what it should provide or arrange;
- (c) must make the best use of the authority's resources and in particular avoid provision which might give rise to disproportionate expenditure.

(7) Provision is not to be considered as giving rise to disproportionate expenditure only because that provision is more expensive than comparable provision.

(8) Two or more local authorities may jointly discharge the duty under subsection (1) in relation to their combined area; where they do so—

(a) references in this section to a local authority are to be read as references to the authorities acting jointly, and

(b) references in this section to a local authority's area are to be read as references to the combined area.

(9) See sections 46 (exception for persons subject to immigration control), 47 (exception for provision of health services), 48 (exception for provision of housing etc) and 49 (restrictions on provision of payments) for an exception to the duty under subsection (1) and limitations on the manner in which the duty may be discharged.

## **Section 9 - Power to issue a code to help achieve the outcomes**

(1) The Welsh Ministers must issue, and from time to time revise, a code to help achieve the outcomes specified in the statement under section 8.

(2) The code may:

(a) give guidance to any person providing care and support (or, in the case of carers, support) of the kind described in section 8(3), and

(b) impose requirements on local authorities in relation to provision of that kind.

(3) The following are examples of the matters which may be set out in the code—

(a) standards ("quality standards") to be achieved in the provision of care and support (or, in the case of carers, support);

(b) measures ("performance measures") by reference to which performance in achieving those quality standards can be assessed;

(c) targets ("performance targets") to be met in relation to those performance measures;

(d) steps to be taken in relation to those standards, measures and targets.

(4) The code may specify—

(a) different quality standards for—

(i) different categories of care and support (or, in the case of carers, support);

(ii) different categories of people who need care and support (or, in the case of carers, support);

(b) different performance measures or performance targets for—

(i) different categories of care and support (or, in the case of carers, support);

(ii) different categories of persons who provide care and support (or, in the case of carers, support);



(c) different quality standards, performance measures or performance targets to apply at different times.

(5) The Welsh Ministers must—

(a) publish on their website the code which is for the time being in force, and

(b) make available to the public (whether on their website or otherwise) codes which are no longer in force.