

Board Business Cycle – 2017

	HB in public	Board Dev & Chair/NOM mtg	HB in public	Board Dev & Chair/NOM mtg	HB in public	Special HB	HB in public	Board Dev & Chair /NOM mtg	HB in public	Board Dev & Time-Out	HB in public Annual Trustees Mtg	Board Dev & Chair/ NOM mtg
CORPORATE AIM	JAN	FEB	MAR	APR	MAY	JUNE accounts	JULY	AUG	SEPT	OCT	NOV	DEC
Effective Governance	Structured Assessment Report / WAO Annual audit letter Finance report Ratify Chairman's Action Chair/ Chief Exec report Common seal Changes to Contractor lists Integrated Perf Report Integrated Medium Term Plan (IMTP) Key Issues – Audit Committee Key Issues – Charitable Funds Committee	IMTP Primary Care Service Improvement & Quality Overview Structured Assessment Feedback Finance Report	IMTP Integrated Perf report Ratify Chairman's Action Key Issues – Audit Committee Chair/ Chief Exec report Common seal Key Issues report Quality & Safety Committee Emergency Planning Annual Report	Board Self-assessment Governance & Accountability module of Healthcare Standards	Review of Standing Orders /SFIs, including annual review of Committees IMTP Finance report Ratify Chairman's Action Chair/ Chief Exec report Common seal Western Bay Programme – Intermediate Care Key Issues report Quality & Safety Committee Key Issues Audit Committee	Annual Accounts (including AC Annual Rpt, Work Prog & TOR) Annual Gov Statement including Head of Internal Audit Opinion	Finance report Ratify Chairman's Action Annual Reports of (Quality & Safety, Workforce & OD, Committees) Forward Work Plans & TOR from Board Cmts Key Issues report Quality & Safety Committee Key Issues Audit Committee Chair/ Chief Exec report Common seal		Annual General Meeting – approval of Annual Report Finance Report Ratify Chairman's Action Chair/ Chief Exec report Key Issues report Quality & Safety Committee Key Issues Audit Committee Common seal Contractor lists Update on IMTP/ One Year Plan		Finance report Ratify Chairman's Action Chair/ Chief Exec report Common seal Changes to Contractor lists Key Issues – Charitable Funds Committee Key Issues report Quality & Safety Committee Key Issues – Charitable Funds Committee Key Issues Audit Committee	Progress develop't of Integrated Medium Term Plan

Agenda item: 4e

	Key Issues report Quality & Safety Committee Welsh Language Services 111 Report				Report from Collaborative		Integrated Perf Report Key Issues report – Audit Committee Key Issues – Charitable Funds Committee Key Issues Report Stakeholder Reference Group IMTP update				Six-month update on one-year-plan Mid-year IMTP performance report Review of Board Committee arrangements Charitable Funds Annual Accounts for approval	
Healthier Communities					Arts in Health Report				Arts in Health Report Director of Public Health Annual Report Immunisation Annual Report			

Agenda item: 4e

Excellent Patient Outcomes	Patient Story		Patient Story		Patient Story		Patient Story		Patient Story		Patient Story	
	Older Persons Commissioner Update				Older People's Mental Health		Older Person's Comm' 'ner		Annual Quality Statement			
	Nurse Staffing Levels				Children's Commissioner		Annual Research & Development Report		Primary Care Annual Report			
					Older Persons Commissioner Update				Organ Donation Report			
Sustainable & Accessible Services	CAMHS report										Seasonal Plan	
	Emergency Plan											
A fully Engaged and Skilled Workforce.	Key issues Workforce & OD Cmt						Key issues Workforce & OD Cmt		Key issues Workforce & OD Cmt		Key Issues Workforce & OD Cmt	
Strong Partnerships	Voluntary Sector Funding		Key Issues Partnership Forum		Key Issues Partnership Forum		Key Issues Partnership Forum		Key Issues Stakeholder Reference Group		Key issues Partnership Forum	
	Key Issues Partnership Forum				Key Issues Stakeholder Reference Group				Key issues Partnership Forum			
	Key issues Stakeholder Reference Group											

Key :- W Prog (Work Programme), TOR (Terms of Reference), Rpt (Report), Cmt (Committee), AC (Audit Committee), IMT (Information Management Technology), CAMHS (Child & Adolescent Mental Health Services), OD (Organisational Development)