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Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board

Cadeirydd Dros Dro/ Interim Chair: **Emma Woollett**  
Prif Weithredwr/Chief Executive: **Tracy Myhill**

**gofalu am ein gilydd, cydweithio, gwella bob amser**  
**caring for each other, working together, always improving**

Rydym yn croesawu gohebiaeth yn y Gymraeg ac yn y Saesneg. We welcome correspondence in Welsh or English.

Dyddiad/Date: 6<sup>th</sup> August 2019  
Ein Cyf / Our Ref: 19-G-014

☎ 01639 648363

✉ FOIA.Requests@wales.nhs.uk

[REDACTED]

Corporate Services  
Headquarters  
1 Talbot Gateway  
Baglan  
Port Talbot, SA12 7BR

[REDACTED]

I refer to your Freedom of Information Act Request acknowledged by ourselves on 11<sup>th</sup> July 2019. Your request sought information relating to domestic abuse.

- 1. Do you have a domestic abuse policy or something equivalent that applies to employees experiencing domestic abuse? If so, please provide a copy of the applicable policy.**

The policy attached 'CID1976 Ask and Act Policy' is the current policy which applies to employees experiencing domestic abuse.

- 2. Do you have other policy/policies which provide for support for employees experiencing domestic abuse (for example, as part of a leave policy)? If so, please provide a copy/copies of the relevant policy/policies.**

No

- 3. Please inform us when each of the policies caught by the above questions ('the relevant policies') were first created and, if applicable, subsequently reviewed and updated?**

The current Health Board domestic abuse policy was published in December 2018. The previous policies – Domestic Abuse Policy & Procedure and the Procedure for Addressing Staff who are victims or perpetrators of domestic abuse were both published in 2013/14, and reviewed prior to being replaced by the current combined policy.



Pencadlys BIP Bae Abertawe, Un Porthfa Talbot, Port Talbot, SA12 7BR / Swansea Bay UHB Headquarters, One Talbot Gateway, Port Talbot, SA12 7BR

Bwrdd Iechyd Prifysgol Bae Abertawe yw enw gweithredu Bwrdd Iechyd Lleol Prifysgol Bae Abertawe  
Swansea Bay University Health Board is the operational name of Swansea Bay University Local Health Board

**4. Do you have a dedicated point of contact staff member who is trained to provide information and support to employees experiencing domestic abuse? When that role was created and first made active?**

The Health Board does not have a dedicated point of contact however; the Corporate Safeguarding Team and the Extended Safeguarding Team are able to provide information and support to employees experiencing support.

The Health Board Corporate Safeguarding Team has a '*Violence against Women Domestic Abuse and Sexual Violence*' lead. The Health Board is to commence VAWDASV Champion training in September 2019.

**5. How HR staff and managers are made aware of the existence of the relevant policies?**

'Safeguarding Adults Level 1 and Safeguarding Children – Level 1' is mandatory training for all staff employed by the Health Board and includes domestic abuse. Relevant staff also complete Level 2 and Level 3 Safeguarding Adult and Safeguarding Children training. Relevant policies are referred to during facilitated Safeguarding Adult and Safeguarding Children training and these policies are published on the staff intranet.

All staff complete Group 1 Violence against Women, Domestic Abuse and Sexual Violence (VAWDASV) training and the Health Board delivers Group 2 VAWDASV training and is to commence its Group 3 VAWDASV Champion training in September.

**6. How general staff are made aware of the existence of the relevant policies?**


See question 5.

I hope this information is helpful. If you require anything further please contact us at [FOIA.Requests@wales.nhs.uk](mailto:FOIA.Requests@wales.nhs.uk).

Under the terms of the Health Board's Freedom of Information policy, individuals seeking access to recorded information held by the Health Board are entitled to request internal review of the handling of their requests. If you would like to complain about the Health Board's handling of your request please contact me directly at the address below or register your complaint via [FOIA.Requests@wales.nhs.uk](mailto:FOIA.Requests@wales.nhs.uk).

If after Internal Review you remain dissatisfied you are also entitled to refer the matter to the information commissioner at the Information Commissioner's Office (Wales), 2<sup>nd</sup> Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH. Telephone Number: 029 2067 8400.

Yours sincerely



On behalf of

Pam Wenger

**Director of Corporate Governance**

