



GIG
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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board

Cadeirydd Dros Dro/ Interim Chair: **Emma Woollett**
Prif Weithredwr/Chief Executive: **Tracy Myhill**

gofalu am ein gilydd, cydweithio, gwella bob amser
caring for each other, working together, always improving

Rydym yn croesawu gohebiaeth yn y Gymraeg ac yn y Saesneg. We welcome correspondence in Welsh or English.

Dyddiad/Date: 24th October 2019
Ein Cyf / Our Ref: 19-I-015

☎ 01639 648363

✉ FOIA.Requests@wales.nhs.uk

[REDACTED]

Corporate Services
Headquarters
1 Talbot Gateway
Baglan
Port Talbot, SA12 7BR

[REDACTED]

I refer to your Freedom of Information Act Request acknowledged by ourselves on 12th September 2019. Your request sought information relating to recruitment agencies.

Please note that the Health Board is carrying out significant work around recruitment generally and has a dedicated area on its website for recruitment:

<https://sbuhb.nhs.wales/jobs/jobs-and-volunteering/?CFID=6e2b5e24-12e4-4ab9-b503-fb367f37755a&CFTOKEN=0>. Within this area of the website the Health Board has details of vacancies, up-coming recruitment days, contact information and short videos (developed in-house) advertising the benefits of working for the Health Board and interviews with staff. As well as emphasising the career and learning opportunities offered by being part of such a large NHS organisation, we actively promote the great work-life balance that living in Swansea and South West Wales offers, including affordable housing, our beaches, countryside, etc.

Please note, we do everything possible to cover rotas with health board staff and bank staff. It is only after exhausting these options, do we look to agencies for cover.

1. Does your organisation utilise recruitment agencies for temporary and permanent staff? Yes or No?

The health board does not use agencies to recruit permanent staff or fixed term substantive staff. The health board does use agency staff in certain circumstances.

2. Does your organisation have a centralised staffing booking team for recruitment agencies? Yes or No?

No



Pencadlys BIP Bae Abertawe, Un Porthfa Talbot, Port Talbot, SA12 7BR / Swansea Bay UHB Headquarters, One Talbot Gateway, Port Talbot, SA12 7BR

Bwrdd Iechyd Prifysgol Bae Abertawe yw enw gweithredu Bwrdd Iechyd Lleol Prifysgol Bae Abertawe
Swansea Bay University Health Board is the operational name of Swansea Bay University Local Health Board

3. Between 1 January 2014 and 1 January 2019 how many staff were working in the department (you clarified on 20th September 2019, that where you have mentioned 'department' you mean 'organisation) via recruitment agencies? Please provide these figures as an annual breakdown between 2014-19.

This information is not recorded.

4. Please provide details of the Department's (you clarified on 20th September 2019, that where you have mentioned 'department' you mean 'organisation) annual agency staff spend between 1 January 2014 and 1 January 2019 for temporary placements only. Please provide these figures as an annual breakdown.

See appendix 1.

5. Please provide details of the Department's (you clarified on 20th September 2019, that where you have mentioned 'department' you mean 'organisation) annual agency staff spend between 1 January 2014 and 1 January 2019 for permanent placements only. Please provide these figures as an annual breakdown.

Not applicable. We do not use agencies to recruit permanent staff.

6. Please provide details of the department's annual agency spend between 1 January 2014 and 1 January 2019 for temporary placements only for the following staffing categories. Please provide these figures as an annual breakdown:

- **A&C**
- **Corporate**
- **Finance**
- **IT**
- **Legal**
- **Other**

Please note we do not record this information in the categories you have listed. See Q3 for a breakdown.

7. Please provide details of the department's annual agency spend between 2013-18 for permanent placements only for the following staffing categories. Please provide these figures as an annual breakdown:

Not applicable – see Q5.

I hope this information is helpful. If you require anything further please contact us at FOIA.Requests@wales.nhs.uk.

Under the terms of the Health Board's Freedom of Information policy, individuals seeking access to recorded information held by the Health Board are entitled to request internal review of the handling of their requests. If you would like to complain about the Health Board's handling of your request please contact me directly at the address below or register your complaint via FOIA.Requests@wales.nhs.uk.

If after Internal Review you remain dissatisfied you are also entitled to refer the matter to the information commissioner at the Information Commissioner's Office (Wales), 2nd Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH. Telephone Number: 029 2067 8400.



Yours sincerely

A handwritten signature in black ink that reads "P. a. Wenger". The signature is written in a cursive style with a large initial 'P'.

Pam Wenger
Director of Corporate Governance

