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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board

Cadeirydd/Chair: **Emma Woollett**
Prif Weithredwr/Chief Executive: **Tracy Myhill**

gofalu am ein gilydd, cydweithio, gwella bob amser
caring for each other, working together, always improving

Rydym yn croesawu gohebiaeth yn y Gymraeg ac yn y Saesneg. We welcome correspondence in Welsh or English.

Dyddiad/Date: 27th August 2020
Ein Cyf / Our Ref: 20-H-003

☎ 01639 648363
✉ FOIA.Requests@wales.nhs.uk

Corporate Services
Headquarters
1 Talbot Gateway
Baglan
Port Talbot, SA12 7BR

Dear

I refer to your Freedom of Information Act Request acknowledged by ourselves on 4th August 2020. Your request sought information relating to signage at Singleton Hospital.

1. Can you please tell me the most recent date the Speed Bumps Ahead signage (this actual sign) was installed? The signage is located to the entrance to the Estates Yard at Singleton Hospital.

I can confirm this sign was erected week commencing the 19th May 2020.

2. Can you confirm the management responsible for arranging the fitting of this sign are aware of the requirements of the Welsh Language Standards?

I can confirm all staff should be aware of the requirements of the Welsh Language Standards. Guidance was also produced this year to assist staff in relation to signage and this was published on the staff intranet site. Please find attached a copy of this guidance. This sign was erected as part of the response to COVID-19 and was erected as part of the preparations for the testing facilities. This was completed in unprecedented circumstances and unfortunately this sign was installed and the Welsh translation was not included and therefore was an oversight.

3. If they are aware, why then was the signage fitted? If they are not aware, why are they not aware?

As stated above all staff should be aware of the Welsh Language Standards. I cannot comment on whether individuals are aware or are not aware as this



Pencadlys BIP Bae Abertawe, Un Porthfa Talbot, Port Talbot, SA12 7BR / Swansea Bay UHB Headquarters, One Talbot Gateway, Port Talbot, SA12 7BR

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Swansea Bay University Health Board is the operational name of Swansea Bay University Local Health Board

information is not recorded and therefore not applicable under the Act. Therefore your question is not valid within the remit of FOIA.

However in order to be helpful, I can advise you that this sign was erected when the Health Board was under extreme operational pressures due to COVID-19, as previously explained and consequently this was not bilingual. We would like to thank you for highlighting this to us and as such the sign was amended on the 5th August and wording removed, it is now pictorial only.

I hope this information is helpful. If you require anything further please contact us at FOIA.Requests@wales.nhs.uk.

Under the terms of the Health Board's Freedom of Information policy, individuals seeking access to recorded information held by the Health Board are entitled to request internal review of the handling of their requests. If you would like to complain about the Health Board's handling of your request please contact me directly at the address below or register your complaint via FOIA.Requests@wales.nhs.uk.

If after Internal Review you remain dissatisfied you are also entitled to refer the matter to the information commissioner at the Information Commissioner's Office (Wales), 2nd Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH. Telephone Number: 029 2067 8400.

Yours sincerely



Pam Wenger
Director of Corporate Governance

