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Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board

Cadeirydd/Chair: **Emma Woollett**  
Prif Weithredwr/Chief Executive: **Tracy Myhill**

**gofalu am ein gilydd, cydweithio, gwella bob amser**  
**caring for each other, working together, always improving**

Rydym yn croesawu gohebiaeth yn y Gymraeg ac yn y Saesneg. We welcome correspondence in Welsh or English.

Dyddiad/Date: 18<sup>th</sup> November 2020  
Ein Cyf / Our Ref: 20-J-049

☎ 01639 648363

✉ FOIA.Requests@wales.nhs.uk

[REDACTED]

Corporate Services  
Headquarters  
1 Talbot Gateway  
Baglan  
Port Talbot, SA12 7BR

Dear [REDACTED],

I refer to your Freedom of Information Act Request acknowledged by ourselves on 23<sup>rd</sup> October 2020. Your request sought information relating to IT systems.

### **Patient Administration System**

- 1. Please provide the name of the Patient Administration System (PAS) used at the organisation (a PAS is used to support patient management, including tracking patients and managing admissions, ward attendances and appointments)**

WPAS

**a) Who is the supplier?**

National Welsh Informatics Service (NWIS)

**b) What was the annual amount paid to the supplier in 19/20 (April 2019 – March 2020)?**

Not applicable – this is part of an All Wales contract that is an ongoing national Service Level Agreement (SLA).

**c) What is the contract start date?**

Not applicable – see above.

**d) What is the contract end date?**

Not applicable – see above.



Pencadlys BIP Bae Abertawe, Un Porthfa Talbot, Port Talbot, SA12 7BR / Swansea Bay UHB Headquarters, One Talbot Gateway, Port Talbot, SA12 7BR

Bwrdd Iechyd Prifysgol Bae Abertawe yw enw gweithredu Bwrdd Iechyd Lleol Prifysgol Bae Abertawe  
Swansea Bay University Health Board is the operational name of Swansea Bay University Local Health Board

## Electronic Health Record System

**2. Please provide the name of the Electronic Health Record (EHR) system used at the organisation? (an EHR is a digital record of patient health information)**

Welsh Clinical Portal

**a) Who is the supplier?**

NHS Wales

**b) What was the annual amount paid to the supplier in 19/20 (April 2019 – March 2020)?**

Not applicable – this is part of an All Wales contract.

**c) What is the contract start date?**

Not applicable – see above.

**d) What is the contract end date?**

Not applicable – see above.

## Task Management Functionality

**3. Please name the PAS and/or EHR system used at the organisation that provides functionality to support the management of tasks. E.g. patient-level, ward level or site-level clinical and operational tasks. If a separate system/supplier is used to support task management, please provide further details on this system (including contract dates and annual cost in 19/20)**

Tasks can be recorded in Signal. They are currently patient level and operational, although they are free text. It is an in-house developed system.

**a) As part of the implementation process, was the system that provides task management installed on existing devices i.e. a software download, or did it require the installation of new technology?**

No installation was required, as it is a web-based system.

**b) Please indicate which type of tasks the system captures in the table below**

**Ward round/day-time tasks**

**Hospital-at-night tasks**

**Board round tasks**

**Tasks related to the discharge process**

**Other (please specify)**

The system captures all of the above tasks, as well as infection control, social worker and mortuary tasks.



**c) Does the system provide static task lists, or can tasks be automatically escalated and allocated to other staff members?**

Most tasks are free text, static, however doctors have a 'task and handover' section, enabling them to hand over specific tasks to the next shift.

**d) Please indicate the type of staffing group task management is used by?**

**Medical**

**Nursing & HCAs**

**Scientific, Therapeutic & Technical Staff (STT) including of AHPs**

**Administration**

All of the above.

**e) Does the system have the ability to share tasks from the hospital to social care and vice versa? i.e. local authorities can view the status of the patient and outstanding tasks, supporting a joined-up approach to care-co-ordination**

Yes – Social Services are able to view the patient record and share tasks in their social worker column, likewise hospital staff can add information for social workers.

I hope this information is helpful. If you require anything further please contact us at [FOIA.Requests@wales.nhs.uk](mailto:FOIA.Requests@wales.nhs.uk).

Under the terms of the Health Board's Freedom of Information policy, individuals seeking access to recorded information held by the Health Board are entitled to request internal review of the handling of their requests. If you would like to complain about the Health Board's handling of your request please contact me directly at the address below or register your complaint via [FOIA.Requests@wales.nhs.uk](mailto:FOIA.Requests@wales.nhs.uk).

If after Internal Review you remain dissatisfied you are also entitled to refer the matter to the information commissioner at the Information Commissioner's Office (Wales), 2<sup>nd</sup> Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH. Telephone Number: 029 2067 8400.

Yours sincerely



Pam Wenger  
**Director of Corporate Governance**

